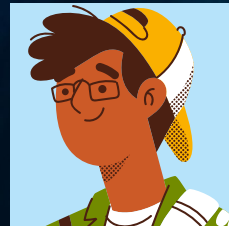




AERIESCON

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Intro to Teacher Portal & Teacher Toolkit 150-2



Deb McConnell | Presenter/Trainer

March 7, 2024

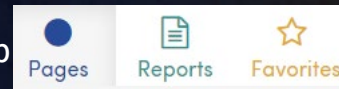
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Intro to Teacher Portal & Teacher Toolkit



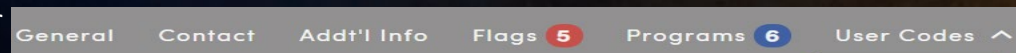
- Home Page

- Navigation tree for Teacher Portal Group



Some pages/reports teachers may use most often:

- Student data (information available for teacher students only)
- Student Information Bar
- Attendance
- Intervention (pre-referral, referral, intervention)
- Gradebook and Load grades for report cards
- Send Emails
- Teacher Reports

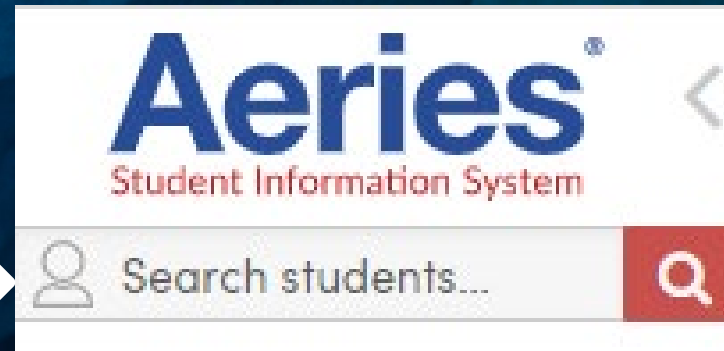


- Mobile App



Student Search Enhancements

The student Search box
at top of the Navigation
Tree



Opens the Student Search
window

The Search tool accepts the complete or partial **Student Name**, **Student Number**, **Student ID**, **State Student ID** or **SSN/S-Number** (if used)

Student Search [X]

Filters: ☒ Include Inactive Students ☐ Fuzzy Search Results

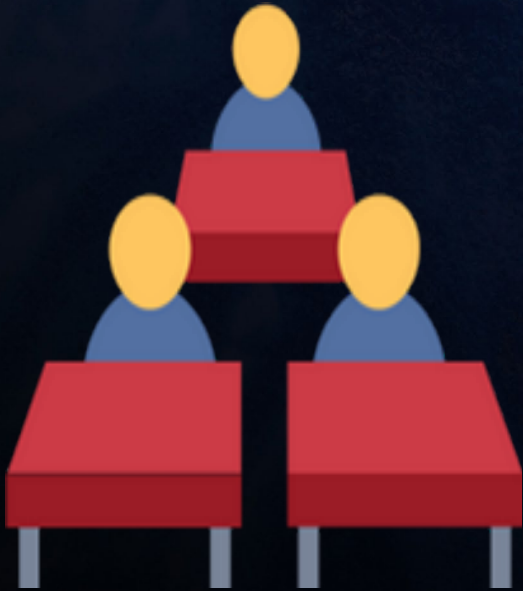
[Reverse Lookup ^](#) [Recently Viewed](#) | [Multi Student Search](#) |

☐ Telephone Number ☐ Street Address ☐ Email Address ☐ Contact Name ☐ Date of Birth

All Linked Students [v]

- All Linked Students
- Currently and Previously Assigned to Teacher
- Currently Assigned to Teacher
- Currently in Pd 0 4th Grade Core - Y
- Ever in Pd 0 4th Grade Core - Y

Attendance Page



There are two types Attendance pages available to Teachers:

- Class Attendance
- Attendance by Photo
- Attendance pages have several icons that allow for quick access to student information.
- Option to Create Seating Charts

Aeries Student Information System

2021-2022 Flex Soaring Eagle High School with ATT

admin emulating Teacher894-37

Return to My Login

Search students...

Pages Reports Favorites

Filter Pages...

Class Attendance

Attendance is missing for yesterday (9/30/2022) for periods: P0, P1, P2, P5. Attendance is missing for today (10/1/2022) for periods: P0, P1, P2, P5.

10/1/2021 Period P0 (7:05 - 7:55) All Remaining Students Are Present

English 12 CP (43) Hogan, Alejandra

Stu ID	Name	Grd	Pgm	Language	Fluency	A	T	10/1	9/30	9/29	9/28	9/27	9/24	9/23	9/22	9/21	9/20
1 89401193	Andrews, Tucker C.	12		E													U

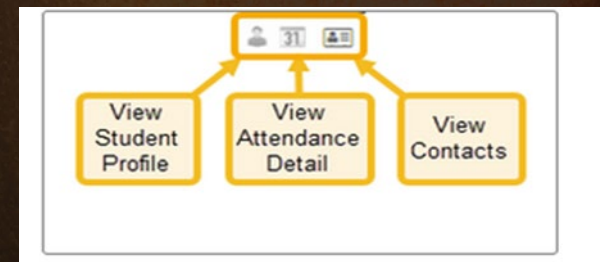
Attendance by Photo

11/3/2022 Period 2 (08:55 AM - 09:45 A.. Missing Attendance Submit Attendance

Unassigned Students

Period 2

Alan Abbott	Iman Hussein	Joshua Mulholland	Marlissa Gueless	Sarah Tartora
A T	A T	A T	A T	A T
Chad Mulderhouse	Jeremy Gil	Kent Moss	Megan Basenitz	Se-jung Sam Buman
A T	A T	A T	A T	A T



Seating Chart

11/4/2022 Period 1 (08:00 AM - 08:50 A..

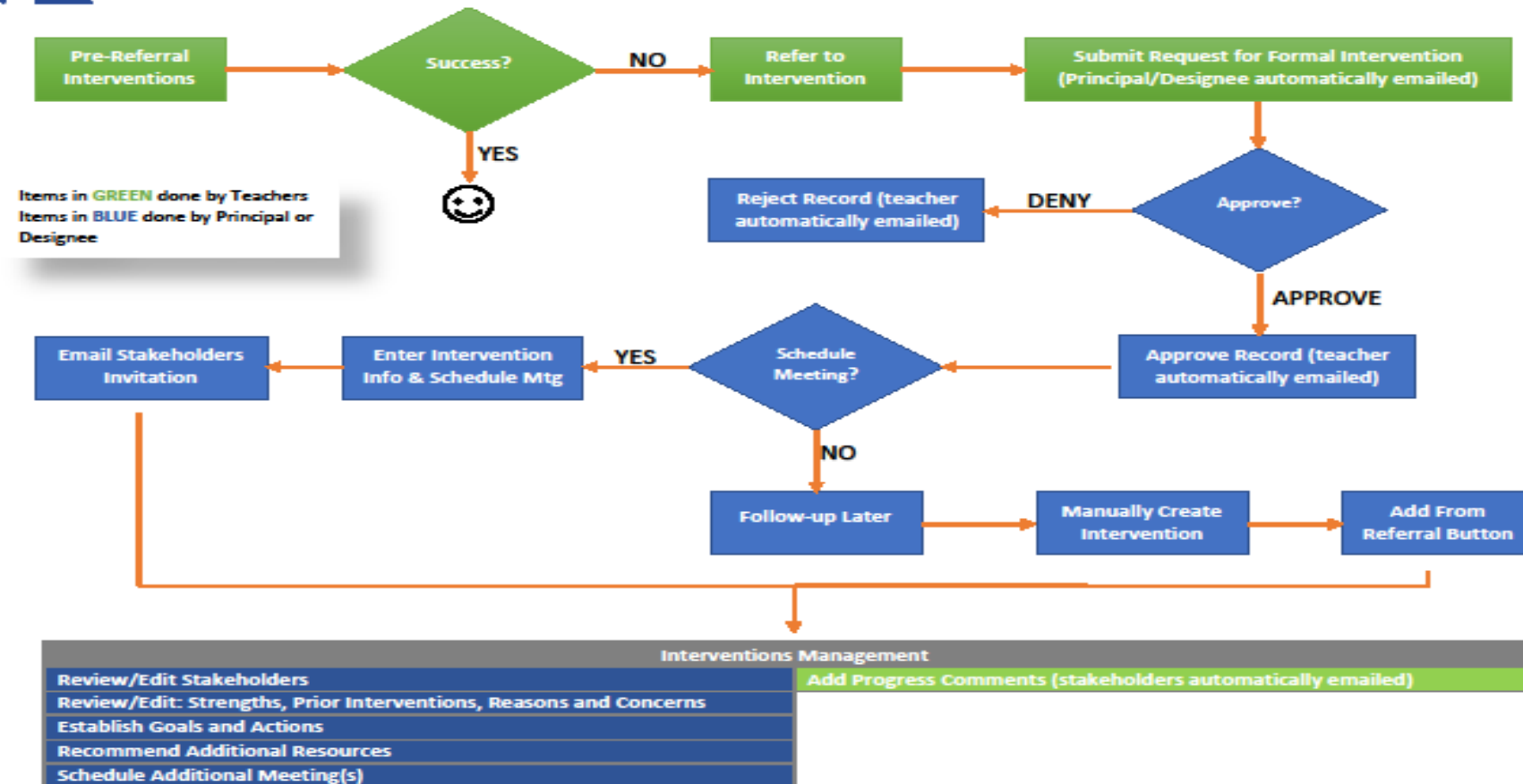
Unassigned Students

Period 1

Brian Elhadary	Corrie Kassis	Cristine Shields	Desiree Flores	Ernest Lewis
Gloria Brown	James Gatto	Jason Boca	Jennifer Godina	Jesse Gruetner



Aeries Intervention Management Process



- A review of the features for the Teacher Portal Gradebook

Yes - Elementary Standards Based Grading (SBG)

- SBG Grade Range: 0 - 5

Yes - Secondary Grade Reporting (GRD)

- GRD Grade Range: 6 - 8

Gradebook Template



Edit
Gradebook

Options

Categories

Assignments

Manage
Students

Final
Marks

Narrative
Grades

Rules

Backups

Restore

0 - ELA - Spring▼

 Dashboard

 Scores by Class

 Assignments

 Students

 Standards

 Reports

 Manage



Google Tips



Yes, this will work!

- If issues arise, reach out to your Aeries Admin
- Multiple areas need to be checked when troubleshooting
- When using Google – we recommend one to one ratio
 - Example One Aeries Gradebook to one Google Classroom
- Reminder when using Google Classroom, the work takes place inside of Google
- Linking Gradebooks is not supported when using Google Classroom

- Send Emails and Email Log
using-the-send-emails-form



Send Emails

Send Email

From: test@example.com

Note: To ensure privacy, an individual email will be sent to each recipient.

To: Add Recipients

Subject:

Email Body:

B **I** **U** **Text** **Align Left** **Align Center** **Align Right** **Justify** **Link** **Unlink** **Image** **Table** **Code** **More**

Format (inherited font) (inherited size)

A

Signature: ☒ Include Signature [Edit Signature](#)

Attachments: Upload Attachments

[Send Email](#) [View Pending Emails](#) [Options](#)

Search for Email Addresses by

☐ Student ☐ Grade ☐ All Students Kept [Search Again](#)

Options **Show Email Addresses**

☐ Sort by Email
☐ Sort by Student Number
☒ Sort by Student Name

☒ Students
☒ Parents

Students includes records from STU.SEM and Student Portal Accounts
Parents includes STU.PEM, Contacts with AP=Y and Parent Portal Accounts

☐ Include Inactive Students

[Add Selected](#) [Add All](#) [Remove Selected](#) [Remove All](#)

[OK](#) [Cancel](#)

Selecting **Student** in the "Search for Email Addresses by" section allows the user lookup email addresses by enter a Student Name, Student Number or Student ID.

Search Email Address by Student

Enter a Student Name, SN or ID:

[GO](#) [Cancel](#)

The **Section** selection allows the user to search by course sections:

Search for Email Addresses by

☐ Student ☒ Section ☐ Teacher ☐ Grade ☐ All Students Kept [Search Again](#)

Options **Show Email Addresses**

☐ Sort by Email
☐ Sort by Student Number
☒ Sort by Student Name

☐ Include Inactive Students

Search by Sections

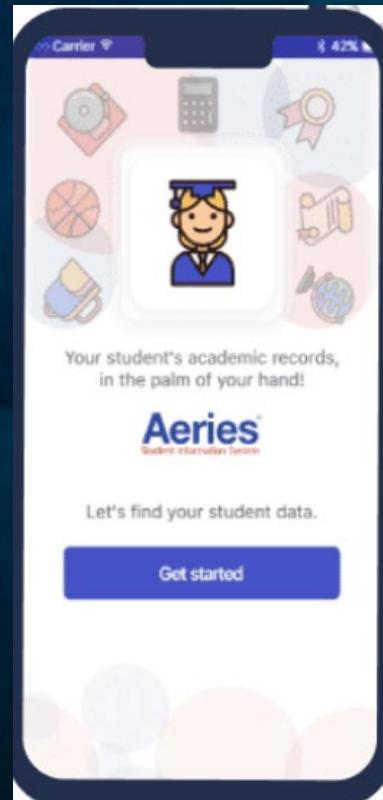
Search Email In: **All Sections**

- All Sections
- Sections in Subject Area
- Sections in Department
- Sections in Course
- Sections

[OK](#) [Cancel](#)

Aeries Mobile Portal

puts student data in the palm of your hand.



View grades, attendance, contact, and demographic information for your student, all on the go.



Other Sessions:

1205-Teacher Reports

161-GB for Teachers, by a Teacher

163-Aeries SIStematic Canvas Grade Passback (GPB)

165-GB Secondary

166-GB Advance

167-Grading & GB for Equity Roundtable

196-Aeries Communications for Teachers



THANK YOU!

Please take a moment to complete our session survey.

<http://surveys.aeries.com/s3/AeriesCon-Session-Feedback-Survey-Spring-2024>

