



**AERIESCON**  
S p r i n g 2 0 2 4

## SESSION 180

# PARENT DATA CONFIRMATION (REGISTRATION)

Presented by Theresa Nicolaou | Aeries Trainer

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# PARENT DATA CONFIRMATION SET UP – PORTAL OPTIONS

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- Parent Data Confirmation vs Online Enrollment
- Establish expected outcomes (gather documents, discuss with stakeholders)
- PDC Setup
- Parent Portal Account Requirements/Permissions
- Portal Options
- Options to use Electronic Surveys (Military, Foster, Residence, Income)
- Income Survey locked once completed
- Language translations
- Low maintenance
- Fewer paper documents are needed to be returned
- Cost savings (time, postage, etc.)
- Immediate return of authorized data for the school year
- Ability to establish family restrictions

***Note: If the option to limit Data Confirmation to Ed Rights Holders is enabled in Contacts Options. Only those Contacts tagged with a code of ERH = Y can complete the Data Confirmation process. The Change Details Email Address field must contain a valid email address, but can contain multiple email addresses separated by commas.***





# Portal Options > Parent Data Confirmation > General

Ability to Translate

Portal Options: English

Email Required

General

Determine Dates

Parent Data Change Windows	
Start Date	End Date
07/15/2022	06/01/2023

Change Details Email Address: datachanging@example.

Change Medical Details Email Address:

General Parent Data Change Comment:

B I U abc [list icon] [list icon] [list icon] [list icon] [list icon] [list icon] [list icon] [list icon]

[link icon] [image icon] x<sub>2</sub> x<sup>2</sup> [table icon] Format

(inherited font) [dropdown]

(inherited size) [dropdown]

A [dropdown] [color icon] [dropdown] [code icon]

Customize Text

Before starting the fall registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" dropdown menu. Once you are on the right student and school, you may begin.

# Portal Options > Parent Data Confirmation > Family Information

*Foster Survey Options*

*Military Survey Options*

*Residence Survey Options - Note:  
Confirm you have updated the New CDE Guidelines*

AttendanceContactsGradesGradebookPFTSchedulingMiscellaneousParent Data Changing

GeneralFamily InformationIncome SurveyMedicalAuthorizationsData ConfirmationDocumentsFinancials

The parent portal group must have UPDATE access to PRS (Parent Response to Survey) to access the surveys from this page.

☐ Disable Foster Survey

☐ Disable Military Survey


☐ Disable Residence Survey

Foster Survey Options

Military Survey Options

Residence Survey Options

Residence Survey Options

The November 2021 CDE Guidelines are now available to update. Please click the Update 2021 CDE Guidelines button below to update for this school.

Update 2021 CDE Guidelines

## Portal Options > Parent Data Confirmation > Family Information

## Permissions – Requires Insert Permission to FRE

## Enable/Disable

## Use Guidelines For Next Year

## Collects Limited Financial Data

<

>

GeneralFamily InformationIncome SurveyMedicalAuthorizationsData ConfirmationDocumentsFinancials

The parent portal group must have INSERT access to FRE (Free and Reduced) to access the survey from this page.

☐ Disable Income Survey

☐ Use eligibility guidelines for next year 2022-2023 instead of this year.

Only show Income Survey if it has not been completed on or after this date.  
If left blank, the date used will be July 1 of the academic year that the parent is accessing.

Family Size Question

BBIUabc≡≡≡≡⋮⋮⋮⋮↺↻🖼️x<sub>2</sub>x²

(inherited font)▼(inherited size)▼A▼💧▼</>

How many people are In your household?



# Portal Options > Parent Data Confirmation > Medical

*Options defined in Code Table*

*Choose what parent views*

GeneralFamily InformationIncome SurveyMedicalAuthorizationsData ConfirmationDocumentsFinancials

Medical History/Conditions Options

Enable the following codes to be edited by parents:

Enable?	Code	Description
<input checked="" type="checkbox"/>	0A	overheats easily or running problem
<input checked="" type="checkbox"/>	0B	frequent nose bleeds
<input checked="" type="checkbox"/>	0C	severe headaches or migraines
<input checked="" type="checkbox"/>	0D	mild skin problem
<input checked="" type="checkbox"/>	0E	other non-life threatening problems
<input checked="" type="checkbox"/>	1A	sit in front to help focus
<input checked="" type="checkbox"/>	1B	sit in front to help see board
<input checked="" type="checkbox"/>	1C	sit in front to help hear
<input checked="" type="checkbox"/>	1D	sit in front - preference
<input checked="" type="checkbox"/>	1E	sit in front - Dr/Nurse request
<input type="checkbox"/>	2*	major eye problem see info sheet
<input checked="" type="checkbox"/>	2A	wears glasses all the time

\*Codes on this page are defined in the code table. To modify descriptions or add/remove codes [click here](#), and select table MHS and field CD.

# Portal Options > Parent Data Confirmation > Authorizations

Choose date

Allow/Deny

Require a Response

Additional Notes to Parents

GeneralFamily InformationIncome SurveyMedicalAuthorizationsData ConfirmationDocumentsFinancials

Authorization and Prohibition Options

Display AUT Values Effective On or After this Date: 07/01/2014

Enable the following codes to be edited by parents:













Allow Parent to Mark...		Require a Response	Code	Type	Description	Additional Notes to display to parent
Allow [Text]	Deny [Text]					
<input checked="" type="checkbox"/> Allow	<input checked="" type="checkbox"/> Deny	<input checked="" type="checkbox"/>	A	1	Include in Student Address Directory Listing	
<input checked="" type="checkbox"/> Interest	<input checked="" type="checkbox"/> Not Interest	<input checked="" type="checkbox"/>	AI	1	Voluntary Student Accident Insurance	
<input type="checkbox"/> Allow	<input checked="" type="checkbox"/> Deny	<input type="checkbox"/>	I	1	Use the Internet	
<input checked="" type="checkbox"/> Allow	<input checked="" type="checkbox"/> Deny	<input checked="" type="checkbox"/>	M	1	Release Records to Military	
<input checked="" type="checkbox"/> Allow	<input checked="" type="checkbox"/> Deny	<input checked="" type="checkbox"/>	PH	1	Photo allowed in yearbook	Allow will ensure that the student photo is included in the school yearbook.
<input type="checkbox"/> Allow	<input checked="" type="checkbox"/> Deny	<input type="checkbox"/>	S	1	Surveys Permitted	
<input type="checkbox"/> Allow	<input checked="" type="checkbox"/> Deny	<input type="checkbox"/>	T	1	Release of Student Transcripts	
<input checked="" type="checkbox"/> Allow	<input type="checkbox"/> Deny	<input type="checkbox"/>	W	1	Use on District Website	

Portal Options > Parent Data Confirmation > Authorizations

Lockout Mode

*Start Date -  
Determines when the  
banner will be triggered*

*Ability for multiple dates*

General	Family Information	Income Survey	Medical	Authorizations	Data Confirmation	Documents	Financials
Parent Data Confirmation Start Dates				Parent Data Confirmation Lockout Dates			
Each Date identified below will trigger parents to be prompted to go through the data confirmation process.				In lockout mode the parent can ONLY confirm data, and will not be able to navigate to other areas of the portal until that process is completed.			
		05/11/2022				05/11/2022	
							
							
							
							
							



# PARENT DATA CONFIRMATION – PORTAL DOCUMENTS

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- Difference between Portal Document Request & Portal Documents
- Can create requests for specific type of documents
- Parents can upload multiple documents
- Requests can be optional or required
- Submitted documents appear as Pending Documents for schools to review
- School process to approve documents
- Coordinate with school staff as needed
- Translations available
- Portal Documents Requests are district level, not school site level
- Parents can delete document before approval, but not after
- Allowed document types controlled in District Settings
- Parents can view approved documents in Parent Portal



# Portal Documents

## Key Areas Highlighted

## Very Important Define your Schools and Grades

## Have your Documents translated and ready to go – especially if set to required

**Aeries Student Information System**

2021-2022 Screaming Eagle High School

Portal Documents

General Documents

Student Handbook

Student\_Handbook.pdf

Confirmation Text: I have read the required document.

Confirmation Type: Current and Pre-Enrolled

Show: Parent Data Confirmation Aeries Online Enrollment

Required? Yes

Comments: Please download and review the updated Student Handbook.

Less Info

Language: English

Add Document Group Add Document

English Spanish

**Edit Document**

English

Title: Student Handbook

File Name: Student\_Handbook.pdf

Confirmation Text: I have read the required document.

Confirmation Type: Current and Pre-Enrolled

Show: ☒ Portal ☒ Online Enrollment

Required? ☒ Required

Comments: Please download and review the updated Student Handbook.

Format: (inherited size)

Save Save and Close Cancel

**Edit Document Visibility - Student Handbook**

Schools Grades

Schools

- ☐ Select All
- ☒ Aeries Continuation School (995)
- ☒ Bald Eagle Intermediate School (993)
- ☐ Eagle Alternative Education School (997)
- ☒ Eagle Flight School (996)
- ☐ Eagle Summer School (998)
- ☒ Flex Soaring Eagle High School with ATT (894)
- ☒ Golden Eagle Elementary School (990)
- ☒ Hawk Elementary - Elem Scheduling (992)
- ☒ Mountain Eagle High School SEC STF (884)
- ☒ Screaming Eagle High School (994)
- ☒ Tawny Eagle YR Elementary School (991)
- ☐ X Eagle District School (900)
- ☐ X NPS School (901)
- ☐ X Private School (902)
- ☐ ZZZ Inactive Students (999)

Save Cancel

# Parent View - Portal Documents Request

***Note: Allowed File List can be found under District Settings > Allowed File List .***

***The default list is shown. These extensions can be removed or others added.***

Allan (AJ) Abbott

GeneralContactAdd'l Info

Before starting the fall registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" dropdown menu. Once you are on the right student and school, you may begin.

Follow the instructions on each tab below to complete Registration.

✓ Family Information

✓ Income

✓ Student

✓ Contacts

✓ Medical History

✓ Documents

✓ Authorizations

✓ Requested Documents

9 Final Data Confirmation

Last Confirmed: 6/15/2022 11:04:25 AM

Please provide proof of the student's COVID Vaccination

COVID Vaccination Information

COVID Vaccination Proof Information

Files

Select documents...

Confirm and Continue



# Welcome Page

*The parent prompt is located on the bottom right-hand corner (new view) or banner will show on the top of the page (old view).*

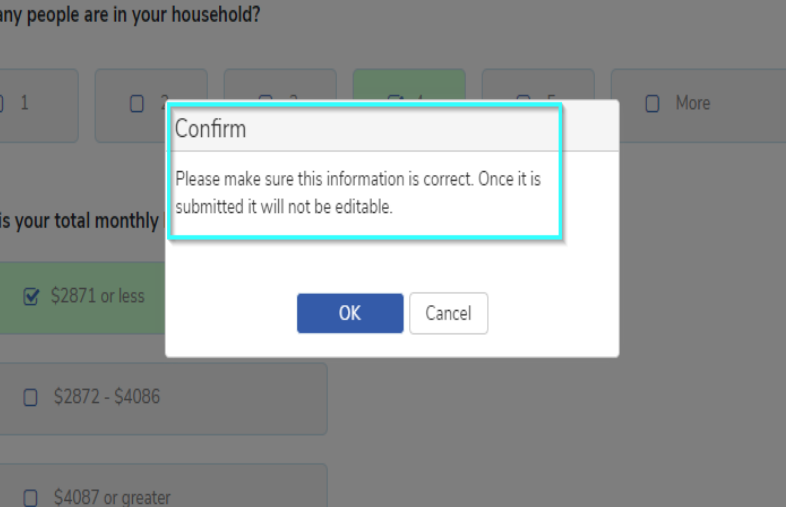
The screenshot displays the Aeries Student portal interface. On the left is a dark blue sidebar with icons and labels for: Dashboard, Communications, Student Info, Attendance, Grades, Classes, Medical, Guidance, Test Scores, and Titan. The main content area at the top shows the user profile for Allan Abbott, Screaming Eagle High School - Grade 12, with a search bar and a notification bell. Below this is a welcome message: "Welcome to the Aeries Portal for Allan Abbott". The "Students" section lists four students: Abel Alavez (Grade 4, Golden Eagle Elementary Sch...), Allan Abbott (Grade 12, Screaming Eagle High School), Alice Abdelnour (Grade 9, Screaming Eagle High School), and Kristy Milchovich (Grade 9, Screaming Eagle High School). Each student entry includes links for Gradebook, Gradebook Details, Attendance, and Test Details. The "Classes" section lists five classes: 1. IBHstAm2/HEcCv (Acosta Z2, Grade A, 96.1%, Missing Assignments 0, Mar 09), 2. IB Eng HL2 (Stockton C6, Grade A-, 91.3%, Missing Assignments 0, Jul 24), 3. IB Span HL 2 (Alvarado BC3, Grade B+, 89.9%, Missing Assignments 0, Jul 24), 4. Economics Cp (Bryan, R T1, Grade D, 63.0%, Missing Assignments 0, Jul 24), and 5. IB Biology SL (Smith Q23, Grade, Missing Assignments). A notifications banner at the bottom right states: "You have not yet completed the Student Data Confirmation Process. Click Here to confirm the information about your student." Below this are two links: "Click here to submit a School of Choice request for an existing Eagle Unified student" and "Click here to submit a School of Choice request for a brand new student to Eagle Unified". An orange arrow points from the text in the first block to the notification banner.

***The parent will only see the surveys that have been enabled.***



***The parent will be prompted they may not edit the record.***

***If parent completes members in household then clicks on Confirm and Continue They will get this prompt.***



The screenshot shows a survey form with two sections. The first section, titled "How many people are in your household?", has five radio button options: "1", "2", "3", "4", and "More". The "4" option is selected. The second section, titled "What is your total monthly household income?", has three radio button options: "\$2871 or less", "\$2872 - \$4086", and "\$4087 or greater". The "\$2871 or less" option is selected. A white confirmation dialog box is overlaid on the form. The dialog box has a title bar that says "Confirm" and a message that says "Please make sure this information is correct. Once it is submitted it will not be editable." At the bottom of the dialog box are two buttons: "OK" and "Cancel".

How many people are in your household?

☐ 1 ☒ 2 ☐ 3 ☐ 4 ☐ More

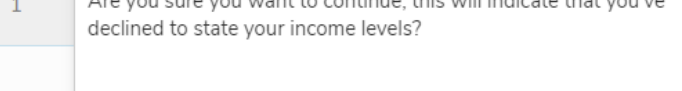
What is your total monthly household income?

☒ \$2871 or less ☐ \$2872 - \$4086 ☐ \$4087 or greater

**Confirm**

Please make sure this information is correct. Once it is submitted it will not be editable.

OK Cancel



Income Survey

Are you sure you want to continue, this will indicate that you've declined to state your income levels?

[Decline To Respond](#) [Complete the Survey](#)



# Student Demographics

*Address changes will not automatically be updated in the system.*

✓ Family Information

✓ Income

3 Student

4 Contacts

5 Medical History

6 Documents

7 Authorizations

8 Final Data Confirmation

Confirm and Continue

The primary purpose of directory information is to allow the Palos Verdes Peninsula Unified School District to include this type of information from your child's educational records in certain school publications and other authorized organizations/agencies/institutes specified by the Education Code at the option of the school and/or District. Under this provision, directory information includes such information as student name, student address, student grade level, and, in certain very limited instances student telephone number.

The Family Educational Rights and Privacy Act (FERPA) and California Education Code Section 49073 permits the District to disclose appropriately designated "directory information" without written consent, unless you have advised the District that you do not want your student's directory information disclosed without your prior written consent.

To include your student in school text messages (only in the event of an emergency) add/update the student's mobile number below.

Student Demographics		
		Notes
First Name	Allan	
Middle Name	James	
Last Name	Abbott	
Parent/Guardian	M/M A Abbott	This field is used to address mailings from the school if applicable.
Mailing Address	1118 Glenview Lane Eagle Rock CA 99999	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.
Residence Address (if different than Mailing Address)	1118 Glenview Lane Eagle Rock CA 99999	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.

# Contacts

Parents may  
add or edit  
records.

Demographics

Contacts

Data Confirmation

School of Choice Requests

504 Plans

GATE

Language Assessment

Special Education

Special Programs

Activities and Awards

Authorizations

may begin.

Follow the instructions on each tab below to complete Registration.

✓ Family Information

✓ Income

✓ Student

4 Contacts

5 Medical History

6 Documents

7 Authorizations

8 Final Data Confirmation

Confirm and Continue

Please update parent/guardian contact information AND additional emergency contacts who you authorize to be notified and/or released to in an event of an emergency.

Be sure each parent is listed and identified as a parent/guardian in the "CODE" field. Parent/Guardian "Cell Phone" numbers will be contacted via Text Message in the event of an important notification.

Please also include a contact who resides out of the area or state for communication purposes in the event of a local area emergency.

Include contact phone numbers for the the student's **physician and dentist**.

Some contacts may be listed and coded as "Do No Contact". Please do not delete those individuals. This records is for informational purposes only for the school and is validated by documentation on file.

NOTE: If you CHANGE the name listed on a contact it will NOT reflect on the "Contact List" here until the next time you log in but you will see the change in the contact details.

Contacts

Alice Abbott

DO NOT CONTACT

CA

Record Type: Restricted Contact (RR)

AliceAbbott@example.com

More Info

Last Updated: 6/7/2022 3:20 PM

Add

# Medical History

*Parent may add records and comments.*

*Records that no longer apply maybe removed.*

may begin.

Follow the instructions on each tab below to complete Registration.

Demographics

Contacts

Data Confirmation

School of Choice Requests

504 Plans

GATE

Language Assessment

Special Education

Special Programs

Activities and Awards

Authorizations

College Requests

Email List

Fees and Fines

Student Financial Information

Family Information

Income

Student

Contacts

5 Medical History

6 Documents

7 Authorizations

8 Final Data Confirmation

Confirm and Continue

Medical Information lists the medical concerns/conditions currently on file for your student. SAVE any updates to this section.  
Add medical conditions not listed in the Additional Conditions section below and check all boxes that apply. SAVE changes.

Medical History and Current Medical Conditions

Condition	Effective Date	Age	Grade	Comment	
wears glasses all the time	10/02/2021	0	0	test comment	No Longer Applies

Save

Additional Conditions Please Check All That Apply

☐ overheats easily or running problem

☐ wears glasses for reading

☐ moderate bee sting allergy

☐ frequent nose bleeds

☐ wears glasses for distance

☐ bee sting allergy Rx Benadryl

☐ severe headaches or migraines

☒ wears contacts

☐ animal hair allergies

Effective Date: 06/07/2022

Age: 0

Grade: 0

Comment: test

☐ mild skin problem

☐ failed color vision screening

☐ dust, mold allergies

☐ other non-life threatening problems

☐ hearing loss Right ear, sit R side

☐ mild, occ. asthma, bronchitis

☐ sit in front to help focus

☐ hearing loss Left ear, sit L side

☐ occ. inhaler use for breathing

☐ sit in front to help see board

☐ hearing loss both ears, sit front

☐ mild food allergy

GIVE FEEDBACK

504 Plans

GATE

Language Assessment

Special Education

Contacts

5 Medical History

6 Documents

7 Authorizations

8 Final Data Confirmation

Medical History and Current Medical Conditions

Condition	Effective Date	Age	Grade	Comment	
wears contacts	06/07/2022	0	0	test	No Longer Applies
wears glasses all the time	10/02/2021	0	0	test comment	No Longer Applies

Save



# Required Documents

Confirmation text define the statement in the code table (DCV.Ct).

Aeries Student

Allan Abbott

Screaming Eagle High School - Grade 12

Search students, page

< Student Info

Profile

Demographics

Contacts

Data Confirmation

School of Choice Requests

504 Plans

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Language Assessment

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Special Programs

Activities and Awards

Allan (AJ) Abbott

Before starting the fall registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" dropdown menu. Once you are on the right student and school, you may begin.

Follow the instructions on each tab below to complete Registration.

✓ Family Information

✓ Income

✓ Student

✓ Contacts

✓ Medical History

6 Documents

7 Authorizations

8 Final Data Confirmation

Confirm and Continue

Documents are not downloaded from the portal. Please continue to "Final Data Confirmation" tab.

Documents

Student Handbook

\*Required


Please download and review the updated Student Handbook.

☐ I have read the required document.

# Authorizations

*Required questions must be completed before they can move onto the next page.*

*Note: Options for Allow and Deny must be selected in order for the response to be required.*

 **Aeries Student**

< Student Info

Profile

Demographics

Contacts

**Data Confirmation**

School of Choice Requests

504 Plans

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Language Assessment


Special Education

Special Programs

Activities and Awards

Authorizations

College Requests

 **Allan Abbott**  
Screaming Eagle High School - Grade 12

Search students, pa

Allan (AJ) Abbott

Before starting the fall registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" dropdown menu. Once you are on the right student and school, you may begin.

Follow the instructions on each tab below to complete Registration.

✓ Family Information

✓ Income

✓ Student

✓ Contacts

✓ Medical History

✓ Documents

**7 Authorizations**

8 Final Data Confirmation

Confirm and Continue

Please review the following and allow/accept or deny/decline your consent. EACH Authorization & Prohibitions item must have a STATUS response in order to complete the registration process. SAVE.

IF \* Response Required still appears, one or more items has not yet saved. Once all items have been completed, the Red Message "Response Required" will disappear.

Authorizations and Prohibitions	
Description	Status
Include in Student Address Directory Listing	<input type="checkbox"/> Deny
Voluntary Student Accident Insurance	<input type="checkbox"/> Interested <input type="checkbox"/> Not Interested
Use the Internet	<input type="checkbox"/> Deny
* Release Records to Military	<input checked="" type="checkbox"/> Allow <input type="checkbox"/> Deny
* Photo Use in District Brochures and Press Releases	<input checked="" type="checkbox"/> Allow <input type="checkbox"/> Deny
Surveys Permitted	<input type="checkbox"/> Deny
Release of Student Transcripts	<input type="checkbox"/> Deny
Use on District Website	<input type="checkbox"/> Allow

\* Response Required

Save

# Portal Documents Requests

*Key areas – highlighted*

*Requests are district, not school based*

*Document type - this relates to the security area in student documents and will be imported into this area.*

The screenshot shows the Aeries Student Information System interface. The top navigation bar includes the Aeries logo, a search bar, and a user menu. The left sidebar contains a list of navigation items, with 'Portal Management' expanded to show 'Portal Document Requests' highlighted. The main content area is titled 'Portal Document Requests' and includes a 'Portal Document Request Options' section with fields for 'Start Date' (03/01/2022) and 'End Date' (08/12/2022). Below this is a 'Description' field with a text editor containing the text 'Please provide proof of the student's COVID Vaccination'. A 'Save Changes' button is at the bottom of the options section. The main table below has a header 'Portal Document Requests' and a button 'Add Document Request'. The table contains one row with the following details:

	COVID Vaccination Information	Not Required
Description:	COVID Vaccination Proof Information	
Category:	Miscellaneous	Subcategory:
Document Type:	IMM	

The 'Edit Document Request' dialog box is shown, featuring a title bar with the text 'Edit Document Request' and a language dropdown set to 'English'. The form contains the following fields:


- Title:** A text field containing 'COVID Vaccination Information'.
- Description:** A text area containing 'COVID Vaccination Proof Information'.
- Category:** A dropdown menu with 'Miscellaneous' selected. A red box highlights the text 'comes from the Code Table DOC.CT' above the dropdown.
- Sub Category:** An empty dropdown menu. A red box highlights the text 'comes from the Code Table DOC.SCT' above the dropdown.
- Options:** A checkbox labeled 'Required' is highlighted with a red box.
- Document Type (Security Area):** A dropdown menu with 'IMM' selected. This field is highlighted with a red box.

At the bottom of the dialog are three buttons: 'Save', 'Save and Close', and 'Cancel'.



# Final Data Confirmation

*The parent must click "Finish and Submit" to finalize.*

 **Aeries Student**

< Student Info

Profile

Demographics

Contacts

**Data Confirmation**

School of Choice Requests

504 Plans


GATE

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Activities and Awards

 **Allan Abbott**  
Screaming Eagle High School - Grade 12

Search students, page

Allan (AJ) Abbott

Before starting the fall registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" dropdown menu. Once you are on the right student and school, you may begin.

Follow the instructions on each tab below to complete Registration.

✓ Family Information

✓ Income

✓ Student

✓ Contacts

✓ Medical History

✓ Documents

✓ Authorizations

**8 Final Data Confirmation**

1. Confirm the information

2. Click **SAVE**

3. Click **Print Emergency Card**

4. Review the Emergency Card and **SIGN**

5. Return page to school

Finish and Submit

# Parent Data Confirmation - Office Staff Process

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- Once parents have completed the Parent Data Confirmation (PDC), staff will need to monitor who has completed the process.
- Income Survey results need to be pulled from Query – no canned report
- Survey Audits need review to generate Program records
- Data Confirmation Status Report
- Options when parents unable to complete
- Do not give permission if you are *NOT* using the surveys to PRS (Parent Response to Survey)
- Income Survey permission is FRE
- Query tag from report to distribute data



# Data Confirmation Status Report

Only shows data for tables  
Parent Portal group has  
been given permission to

## Data Confirmation Log

Displays results for an  
Individual student

### Golden Eagle Elementary School

1/14/2021

2020-2021

#### DATA CONFIRMATION STATUS

Page 1

Stu ID	Name	GR	Authorizations	Medical History	Contacts	Student	Family Info	Income Survey	Final Conf
99000001	Aadasian, Robert Bradly	6	01/07/21 01:22 PM	01/07/21 01:21 PM	01/07/21 01:21 PM	01/07/21 01:21 PM	01/07/21 01:21 PM	01/07/21 01:21 PM	01/07/21 01:22 PM
99000002	Aadasian, Ruben Preston	1	01/07/21 01:32 PM	01/07/21 01:31 PM	01/07/21 01:31 PM	01/07/21 01:31 PM	01/07/21 01:31 PM	01/07/21 01:31 PM	01/07/21 01:32 PM
99000004	Acres, Tonya Stephanie	4	01/12/21 08:12 AM	01/12/21 08:11 AM	01/12/21 08:11 AM	01/12/21 08:11 AM	01/12/21 08:11 AM	01/12/21 08:11 AM	01/12/21 08:12 AM
99000003	Aguilar, Jonathan Daniel	5							
99000005	Aguilar, Stephanie Christina	3							
99000006	Aguinaga, Valeria Brandi	6							
99000007	Alavez, Abel Bennv	4							

2021-2022

Screaming Eagle High School

#### Data Confirmation Log



Allan (AJ) Abbott



Student ID	99400001
State Student ID	9940000001
Status Tag	Active
Student Number	1

Table	Date/Time
AUT - Authorizations, Prohibitions, and Waivers	5/11/2022 10:43:48 AM
CON - Contacts	5/11/2022 10:33:57 AM
FinalDataConf - FinalDataConf	5/11/2022 10:45:01 AM
FRE - Free and Reduced Meals	5/11/2022 10:31:54 AM
MHS - Medical History	5/11/2022 10:34:56 AM
PRS - Parent Response to Survey	5/11/2022 10:31:18 AM
STU - Student Data	5/11/2022 10:32:57 AM





# Military Survey Audit

**Eligibility Date:**  
**Start Date/Exit Date**

- Filter Options:**
- **Date Range**
  - **Status**

<

>

2021-2022 

▼

Golden Eagle Elementary School 

▼

Military Survey Audit

Military Survey Audit

Filter. Up or Down and Enter to Select.

is to a parent/guardian answering the prompt **Please select whether or not at least one parent/guardian of this student is active in the United States Armed Forces..**

Eligibility Date

Once you click confirm a PGM record will either be created or closed out based on the Military Status columnn.

Select what date to use for the eligibility start date.

☒ Date submitted

☐ First day of school

☐ Custom Date

Select the date to close existing PGM records if the parent responded 'No' to the survey, indicating there is no longer a parent

☒ Date new response submitted

☐ First day of school

☐ Custom Date

Filter Options

Date Range: 

Start Date

End Date

☒ Pending

☐ Confirmed

☐ Rejected

		Status	Military	Date PDC Submitted	Student ID	Student Name	Grade
<div>Confirm</div>	<div>Reject</div>	Pending	Yes	06/13/2022	99000004	Tonya Acres <div></div>	4

# Foster Survey Audit

## Eligibility Date

## Filter Options:

- **Date Range**
- **Status**

Foster Survey Audit

Foster Survey Audit

Eligibility date

Once you click confirm a PGM record will either be created or closed out based on the survey code. Select what date to use for the eligibility start date.

☒

 Date submitted 

☐

 First day of school 

☐

 Custom Dates

Filter Options

Date Range: 

Start Date

End Date

☒

 Pending 

☐

 Confirmed 

☐

 Rejected

		Status	Foster Type	Date Submitted	Student ID	Student Name
<div><div></div><div></div><div>0</div><div></div><div></div></div>						



***Portal  
Documents  
Request – End  
User Approval  
  
Query the  
results***

2021-2022
Screaming Eagle High School

Search students...

Pages
Reports
Favorites

Filter Pages...

Home
Communications
Student Data
Records Transfer (BETA)
Attendance Accounting
Grade Reporting

### Query

LIST STU DOC STU.ID STU.NM DOC.APV IF DOC.APV = P

Query Results - Work - Microsoft Edge

https://training2.aeries.net/SK/Aeries/QueryDisplayBasic.aspx

COMM	Student ID	Student Name	Approve
TOTAL	99400001	Abbott, Allan	P
SKIP	99400001	Abbott, Allan	P

New
Run
Excel
Report
Labels
Letters
Letter Editor
Envelope
Change

**Aeries**  
Student Information System

2021-2022
Screaming Eagle High School

Test v

admin emulating Elena Test

Return to My Login

Search students...

Pages

Reports

Favorites

Filter Pages...

Other

Address History

Authorizations

District Student Lookup

Letter Log

Siblings

Student Demographic Update Info

Student Documents

Supp Att by Student

Multi Student Search

Student Documents

Allan (AJ) Abbott

General

Contact

Add'l Info

Flags 5

Programs 0

User Codes

Student ID

99400001

State Student ID

9940000001

Status Tag

Active

Student Number

1

Grade

12

Age

18

Gender

Male

Birthdate

11/11/2003

Counselor

Durbin, S

Language Fluency

English Learner

CorrLng / RptgLng

English / Spanish

Interdistrict Status

Documents

Only show Current Grade

	Date	Grade	View	Document Name	Category	SubCategory	Related to	Locked?	Uploaded by
	11/10/2021	12		99400001-Doc01	05- Miscellaneous	-		No	

Pending Documents

Approve?	Date	View	Document Name	Related to
	6/15/2022		my test doc sample .pdf	IMM
	6/15/2022		my test doc sample .pdf	HIS

# Income Survey

Automatically Generates  
FRE Record

<>

↺

2021-2022 ▾ Eagle Unified School District ▾

Free and Reduced

⬅ Tonya Acres ▾ ➡

SNAP #	TANF #	Foster Child	# in Household	Declined Partic	Income Survey Response Level
		-	5	No	1
Weekly Income	Monthly Income	Yearly Income	Applicant's Name	Parent Income Response Date	
\$0.00	\$0.00	\$0.00		6/13/2022	

NSLP Lunch Type Code	Date Received	Date Assigned	Date Modified
F- Free			

NSLP Eligibility		NSLP Participation		Medi-Cal Eligibility		
Start Date	End Date	Start Date	End Date	Code	Start Date	End Date
6/13/2022				-		

User 1	User 2	User 3	User 4	User 5	User 6	User 7	User 8
-	-	-	-	-	-	-	-

# Income Survey Query

*Run at District Level*

*Or*

*School Site Level*

<>

↺

Pulls data from FRE records – replace with a date:

2021-2022 ▾ Eagle Unified School District ▾

Query

LIST STU FRE STU.LN STU.FN STU.ID STU.GR FRE.CD FRE.ESD FRE.PIR FRE.PDT FRE.DTS FRE.SRC FRE.NO IF FRE.ESD > XX/XX/XXXX|

Results Have Opened in a New Window

☐ Include Inactive Students

Pulls from PDC records:

2021-2022 ▾ Golden Eagle Elementary School ▾

Query

LIST STU FRE STU.SC STU.ID STU.NM FRE.CD FRE.SRC FRE.ESD FRE.EED FRE.PIR FRE.PDT FRE.MO IF FRE.SRC = PDC



# Go to the Source

Supporting Articles maybe found in Freshdesk <https://support.aeries.com/>

<https://support.aeries.com/support/solutions/articles/14000078615-aeries-online-enrollment-admin-settings>

<https://support.aeries.com/support/solutions/articles/14000082170-aeries-online-enrollment-parent-process>

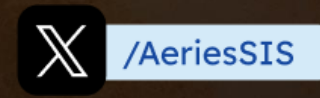
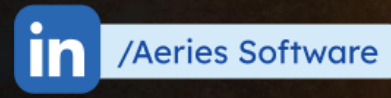
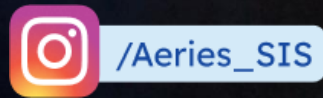
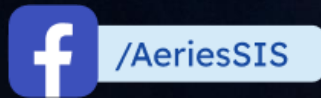
<https://support.aeries.com/support/solutions/articles/14000082171-aeries-online-enrollment-importing-students>

<https://support.aeries.com/support/solutions/articles/14000114309-portal-document-requests>

<https://support.aeries.com/support/solutions/articles/14000071659-parent-data-confirmation-setup#documents>

*Helpful Hint: follow the revision notes to be notified of Updates*

# THANK YOU!



**AERIESCON**



# Share your Feedback:



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