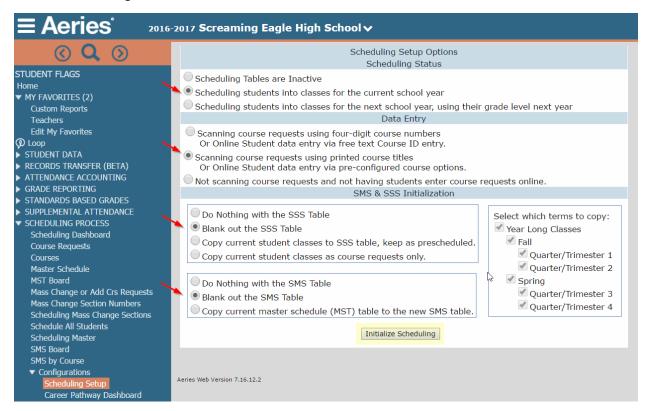
Scheduling Mid-Year/Creating SMS

The first step will be to clear out the SMS board so that you can proceed. Select the following:



Wait for the email confirmation that the process is complete. Then select the following:

