

Good Morning, Aeries!

Elementary Primary Class Scheduling



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Elementary Primary Class Scheduling

Using a Master Schedule to Support Elementary and Middle School Class Assignments



Why use a Master Schedule for elementary students?

- Benefits
- CALPADS
- Student Tracking/Safety
- Flexibility

- Allows for flexible start times for elementary practices
- Student schedules account for student campus location – including pullout for curriculum and services
- Staff in Sections allows many options for additional staff access
- Allows for CALPADS reporting of curriculum, student services, and teacher credentialing for itinerant teachers
- Allows for simplified rostering of students with products that utilize One Roster and/or API integration



Why "Flex" Scheduling? and How is it different?

- Future of Aeries
- Unlimited Class Periods
- Overlapping and Staggered Start Times
- One table for Staff management

- Flex Periods (FTF.SQ) replace Periods on the section (MST.PD)
- Class Calendars (CCL.SQ) replace days of the week on the section (MST.MM, MST.MT, MST.MW, MST.MR, MST.MF)
- Eliminates Block Schedule Calendar
- Section Staff (SSE.ID) replace Teachers on the section (MST.TN)
- Teacher Table only contains Teacher 0



Flex Nuances and Page Views

- No Teacher Table
- Supports all possible scheduling needs

Aeries Demo Flex School Sites

- Elementary Golden Eagle
- Secondary Soaring Eagle
- District Flex Sandbox

Page Displays

- School Options
- Scheduling Setup Page
- Flex Periods
- Class Calendars
- SMS/MST
- Classes
- Attendance



Daily Attendance

School Options

- Primary ADA Time
- Scheduling Type
- Track Primary Classes
- Use Staff in Sections
- Use Staff ID Based Counselor Tracking

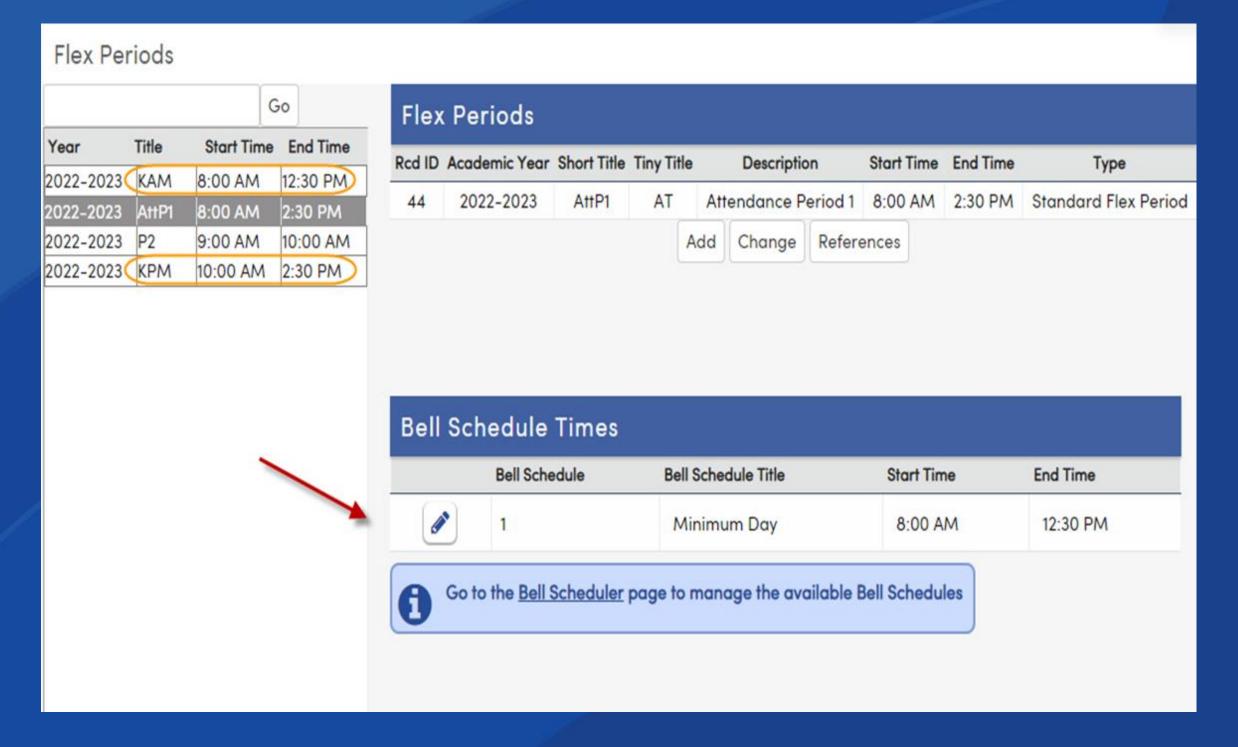




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					Use Staf	f ID Based Co		cking							
						Yes			/						

Flex Periods

- Allows for grade level start times
- Supports Bell Schedules
- Supports AM/PM Kindergarten
- Identifies Class rotation times
- Identifies student pullout services/curriculum times





Class Calendars

- Allows for variables in class meeting days
- Allows for Block or A/B scheduling
- Accommodates school functions: Minimum Days, Assembly Days, Conference Week





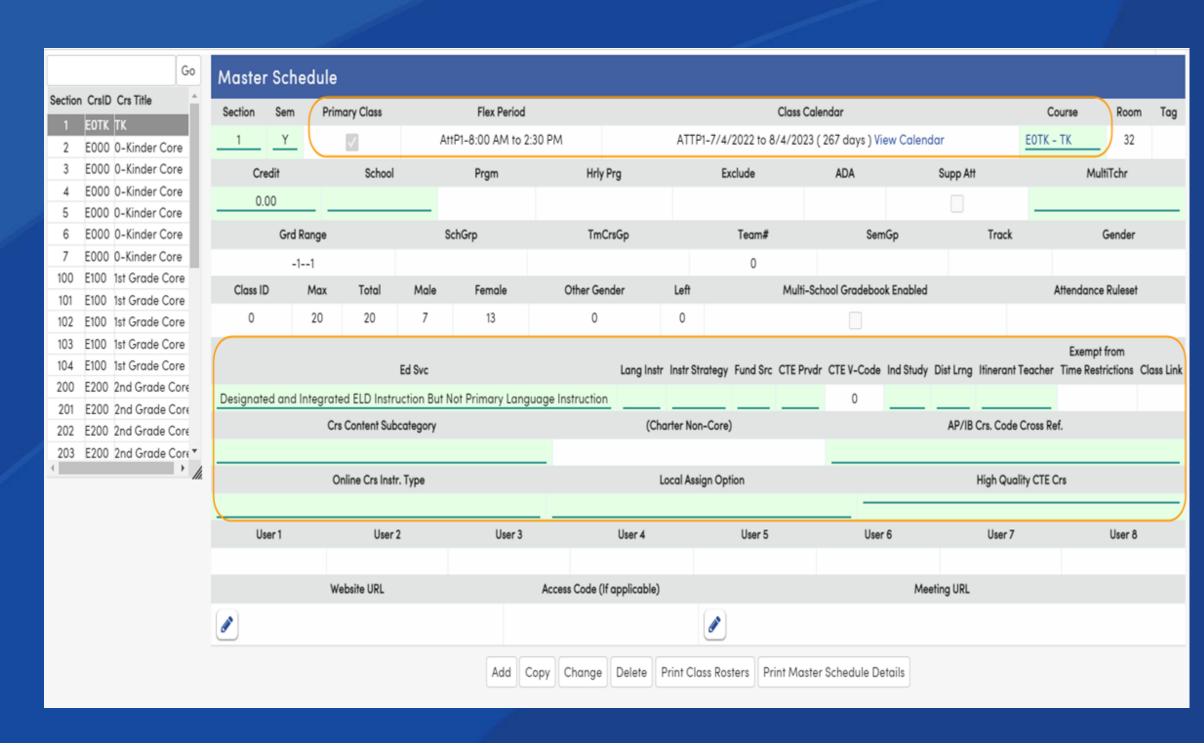
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		Ren	mote Asynchron	Remote Asynchron	Remote Asynchron	Remote Asynchron	Remote Asynchron.
		7/25	5/2022	7/26/2022	7/27/2022	7/28/2022	7/29/2022

Sections

- Indicates designated time/period
- Indicates assigned class calendar
- Indicates course/curriculum
- Displays fields previously located on the Teacher (TCH)
 - Grade level
 - Room #
 - Class Totals
 - State Reportable Fields







Students

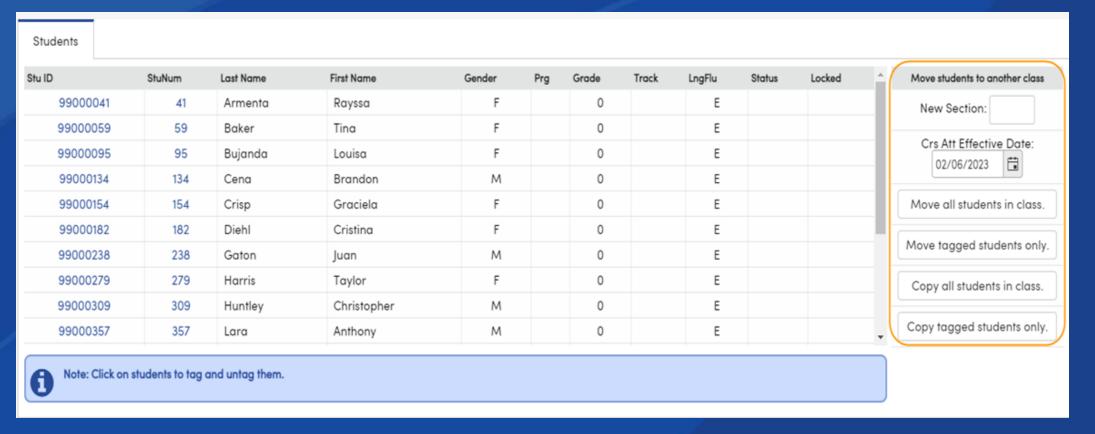
- Displays students in the class
- Mass change features
- STU ID is hyperlink to Classes page student schedules (SEC)
- An * Denotes Primary Class attendance period
- Today column indicates current student location
- STU Num is hyperlink to Demographics page (STU)



Sort by Term View Only Current Term Today

Today \ Documents

HERE



₽Print

Sec Room Total Left PermLk More Info

⊖Quick Print

Edit

E000 - 0-Kinder Core *

Course

Golden Eagle Elementary School

⊖Print Changes

Teacher

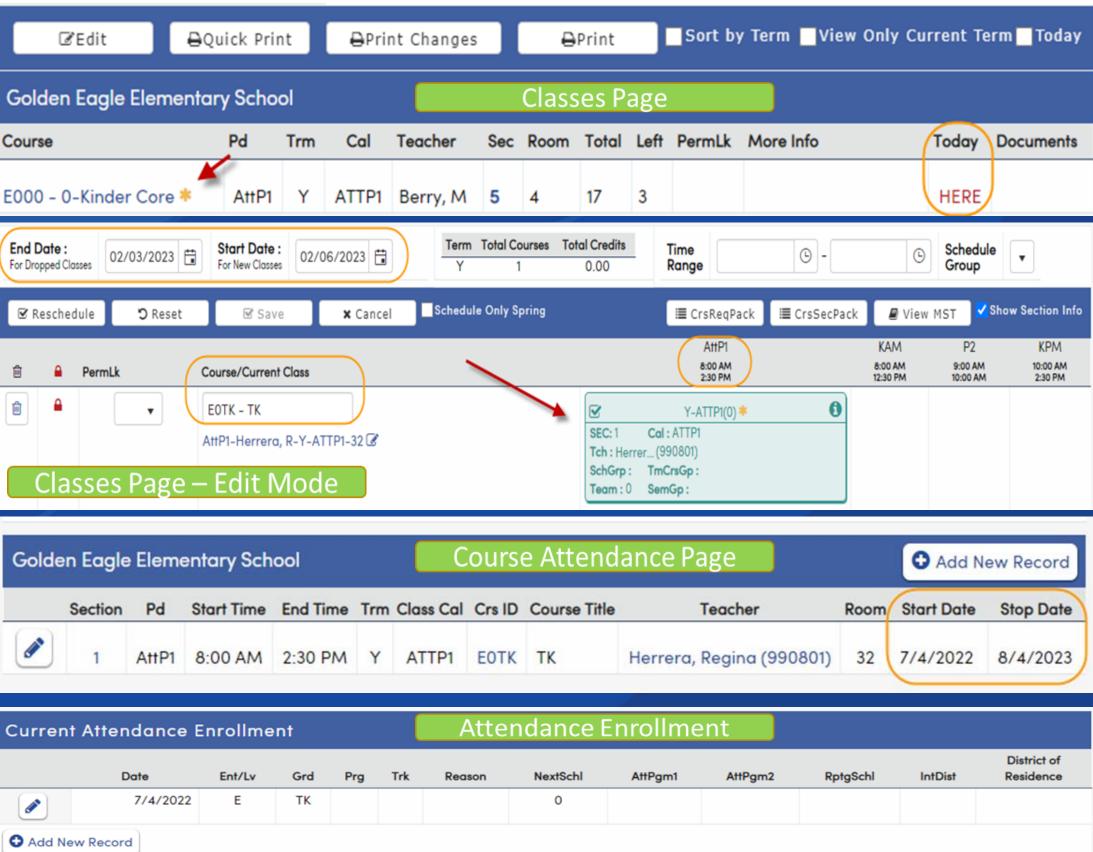
AttP1 Y ATTP1 Berry, M 5



Classes

- Displays class information
- Manages class changes/updates
- Updates Attendance Enrollment
- Course attendance is populated from the Classes page









Let's Flex!



Key Steps:

- 1. Scheduling Setup:
 - a) Use Flex Scheduling for Next Year?
 - b) Build New MST?
 - c) Copy Previous Year's MST?
 - d) Convert to Flex Process
- 2. Add/Review/Update Flex Periods Based on Scheduling Setup Option
- 3. Build Class Calendars
- 4. Add Sections Using SMS Board
- 5. Add Sections Manually
 - a) Add Flex Period
 - b) Add Flex Calendar
 - c) Add Staff



Success!

Scheduling Process

Scheduling Process Dashboard

Course Requests / Schedule

SMS Catalog (BETA)

Arena Scheduling (BETA)

Courses

Master Schedule

MST Board

Mass Change or Add Crs Requests

Mass Change Section Numbers

Scheduling Mass Change Sections

Schedule All Students

Scheduling Master

Flex SMS Board

Master Schedule

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			Add	Сору	Change	Delete	Print C	Class Ro	osters	Print Ma	ster Sche	edule Details			

Section Staff Members

Sec	Staff Member	Primary School		Past Primary Teacher	Attendance Prm	Gradebook Prm	Grade Reporting	Stu Access	State Rpt	Start Date	Status
	894684- Matthews, Charity	894-Flex Soaring Eagle High School with	Yes	No	Yes*	Yes*	Yes*	Yes*	Yes*		

Info and Doc Links



- GMA Elementary w/Master Schedule video and ppt
- What is Flex Scheduling?
- <u>Elementary Primary Class Scheduling</u> - scheduling documentation
- Classes Page Video
- Quick Start Guide to Classes Page for a quick overview of the classes page



THANK YOU!



https://survey.alchemer.com/s3/7443595/Aeries-Training-Survey











Feedback:

