



504 Plan Management

Session 690

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Expected Outcomes

- Basics of 504 plan
- Set up 504 plan in Aeries
 - Understanding Code Values
 - 504 Table Security Settings
- Development of 504 plan in Aeries
- Best Practices using 504 plan screens
- Resources for queries



Just a note . . .

- You are still required to provide certain documents for your meeting – According to your law...
- i.e., Parent district and the Rights, Meeting Notifications, Permission to Collect Data, Meeting Notes, Evaluation Data, etc.



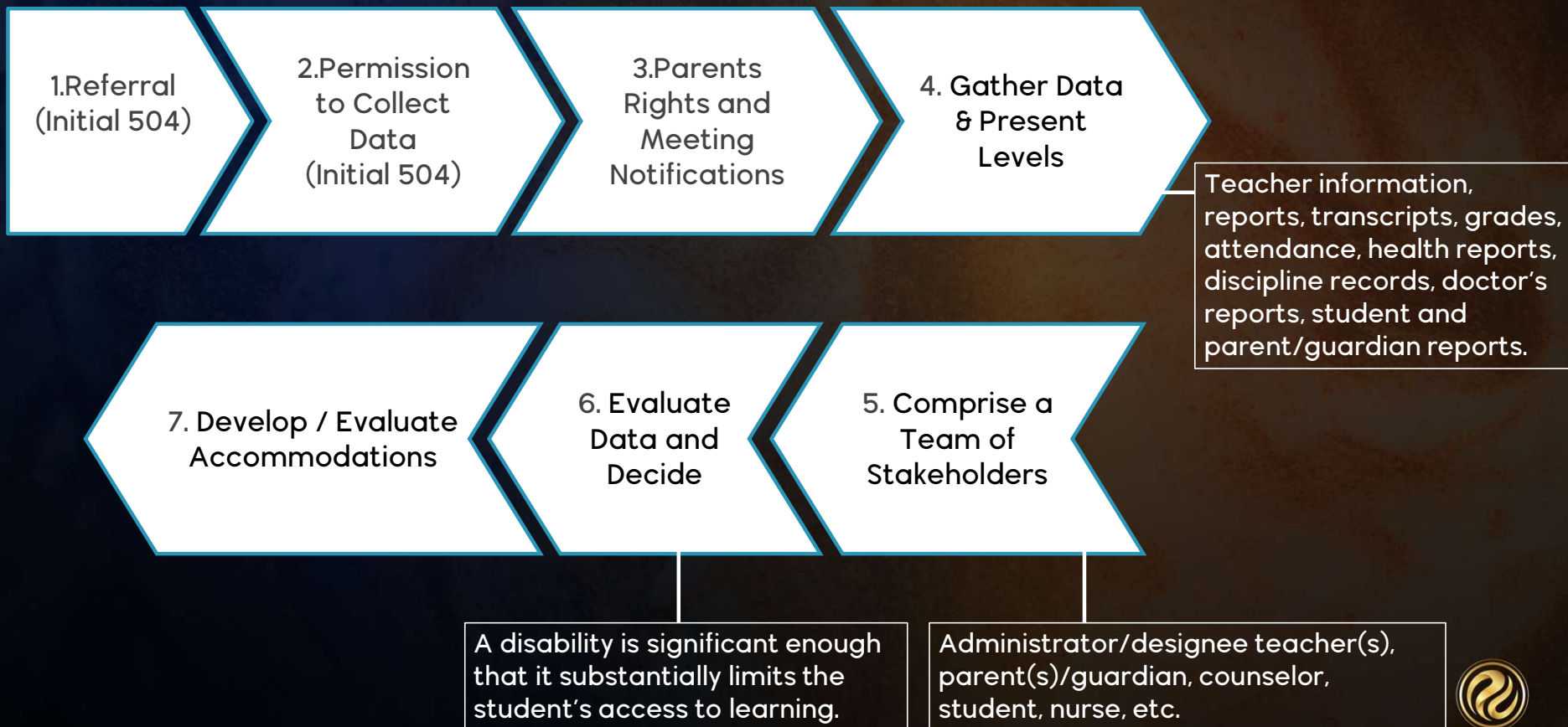
Why Use Aeries 504 Plan Page?

- Control user access with read only/editing rights
- One central location for staff to build and access plans
- Easy CALPADS extraction
- 504 plans can be copied and then modified year to year
- Access 504 information for past graduates
- If given permissions teachers can access the 504 plan details
- Test Settings CAASPP/ELPAC



Steps and Procedures for Initial and Annual 504 Meetings

Work Within your district Guidelines



Set up 504 Plan in Aeries

System Administrator

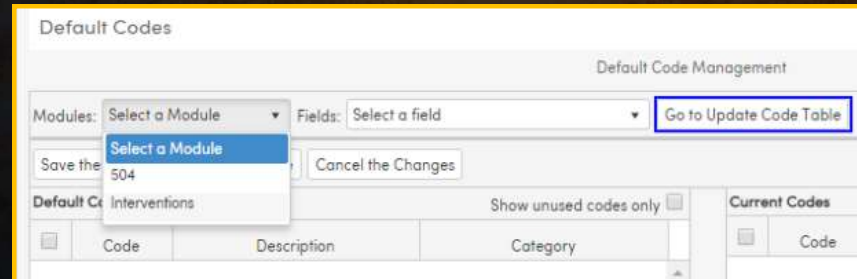
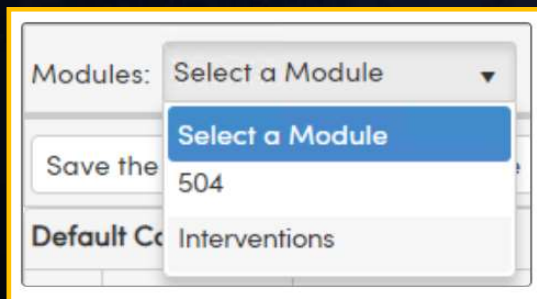
- Knowledge Base for up-to-date resources



[Knowledge Base](#) / [Configuration and Administration](#) / [Code Table Management](#)

Default Code Management

- Default Code Table
 - School Info > Configurations > Default Code Management



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Set up 504 Plan in Aeries

System Administrator and department that oversees 504 Plan:

- Make sure to review/add code values (such as pre-populated accommodation options) used in 504 plans.

Refer to Articles for Default Code Values for 504 Plans & 504 Plans Tables and Fields at

<https://support.aeries.com/support/home>



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Set up 504 Plan in Aeries

System Administrator

- Security / Permissions
 - Read, Insert, Update, *Delete

Permissions - Acosta

Current Year (2023-2024) [Last Year \(2022-2023\)](#)

☒ Display Current Permissions (Uncheck to Show All Permissions)

Table/Program Area	Query Tbl	Read	Insert	Update	Delete
		<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
Programs					
504 Plans					
504 Plans	FOF	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



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Student Documents

Student Data > Other > Student Documents

Student Documents

Allan (AJ) Abbott

GeneralContactAdd'l InfoFlags 5Programs 6User Codes



Student ID99400001

State Student ID1234567890

Status TagActive

Student Number1

Grade12

Age17

GenderMale

Birthdate11/11/2002

CounselorDurbin, S

Language FluencyEnglish Learner

CorrLng / RptgLngEnglish / Spanish




Interdistrict Status

Documents

☐ Only show Current Grade

Print

Add

	Date	Grade	View	Document Name	Category	SubCategory	Related to	Locked?	Uploaded by
	11/10/2020	12		99400001-Doc01	05- Miscellaneous	-		No	
 	09/26/2020	12					FOF	<input type="checkbox"/>	admin

Choose File

No file chosen

** Maximum File Size is 100000 KB.

Upload

Cancel



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THANK YOU!

<http://surveys.aeries.com/s3/aeriescon-session-feedback-survey-spring-2024>



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