



Alternative Education School Scheduling Principles

Session 456



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Agenda

- 1** Why Alt Ed Scheduling?
- 2** Setup – Settings, Placeholders, etc.
- 3** Extras – Classes, Issue Credit, etc.



Alt Ed Scheduling Supports

- Adult Education
- Continuation Schools
- County Offices of Education (COEs)
- Credit Recovery Schools
- Independent Study Programs
- Online/Distance Learning
- School-wide or Select Sections



Traditional Comprehensive Master Schedule

MST Board Periods								
Teacher:	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
605 Acosta		IBHstAm2/HEcCv/19	IBHstAm2/HEcCv/23	Hon World Hst/36	Hon World Hst/34	PE 9+1/11	Hon World Hst/33	
607 Bray		PE 9/52	PE 9/45	PE 9+1/41	PE 9/47	PE 9/53		
610 Alvarado				Span IV IB SL+1/20	Accel Span II+2/37	Span IV IB SL+1/22	Accel Span II/27	ROP Food Mgmt/17
612 Bauer			English 9 Cp+2/27	English 12 CP/37	English 12 CP/27	English 9 Cp/32	Journalism/21	
616 Cruz	Hon Geo/Trg CP/32	Geometry Cp/36	Geometry Cp/33		Geometry Cp/32	Hon Geo/Trg CP/38		
619 Cook							Adv Band+2/34	Marching PE+1/127
620 Perkins		Algebra B/18	Reading Fund/17	Pre-Algebra/18		Algebra A+1/13		Resource/20
621 Berglund			Geometry Cp/32	Adv Algebra CP/28	Adv Algebra CP/34	Geometry Cp/34	Adv Algebra CP/10	
624 Cooper	ROP Food Srv Oc/9							
625 Clark		Algebra Cp/34		Algebra Cp/27	Geometry Cp/31	Geometry Cp/35	Geometry Cp/23	
626 Durbin							Football/0	
630 Dye		Beg Dance+1/50	PE 9/49		Adv Dance+1/19	Inter Dance+1/35	Beg Dance+1/42	
635 Gonzalez	Lib Trng I+1/2	Lib Trng I+1/3	Lib Trng I+1/4	Lib Trng I+1/3	Lib Trng I/3	Lib Trng I+1/4	Lib Trng I/1	
636 Goode		Hon Eng 10 CP/30	English 12 CP/38		Hon Eng 10 CP/22	English 12 CP/30		IB TheoryKnow/33
637 Goularte		Adv Algebra CP/24	Adv Algebra CP/33		IB Math HL/11	Adv Algebra CP/38	HS Math Skills+2/31	
670 Macedo		Biology/9		US History/15		World His/Geo+1/14	Ind Study+1/13	Resource/21
672 Manning	Biology/31	Biology/35	Biology/36	Honors Biology/31		Biology/36		
680 Mills				Beg Drama/32	Beg Drama+1/30	Intermd Drama/26	Adv Drama+1/26	
681 Mitchell		Biology/34		Biology/37	Biology/35	Biology/33	Biology+1/24	
683 Nielsen		Trig/lcm Cp/34	Trig/lcm Cp/37	Trig/lcm Cp/37	Trig/lcm Cp/33	Trig/lcm Cp/36		



Alt Ed Master Schedule

Teacher:	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6
001 Smith	Alt Ed Period 0/2	Alt Ed Period 1/2	Alt Ed Period 2/2	Alt Ed Period 3/1	Alt Ed Period 4/2	Alt Ed Period 5/0	Alt Ed Period 6/1
002 Fleming	Alt Ed Period 0/2	Alt Ed Period 1/2	Alt Ed Period 2/1	Alt Ed Period 3/1	Alt Ed Period 4/0	Alt Ed Period 5/0	Alt Ed Period 6/0



Benefits of Alt Ed Scheduling

- Each teacher has **ONE SECTION** per period
- Each student has a unique/customized class schedule for meeting graduation requirements
- Student schedules are easily updated on the **Classes** page as the credits are completed



Eagle Alternative Education School

2/20/2024

2023-2024

MASTER SCHEDULE BY TEACHER and PERIOD

Page 1

Sec#	Pd-BI	Sm	Days	Crs ID	Course Title	Dpt TN	Teacher Name	Room	CR	Gn	LO	HI	MX	Tot	TotM/Pct	TotF/P	TotOGn/P	Sch Grp	Crs Grp	Tm Nm	Sm Grp	Hp T/A	
1	0	Y	MTWTF	AEDP0	Alt Ed Period 0	1	Smith		0.0	9	12	30	2	1	50.0	1	50.0	0	0.0				
100	1	Y	MTWTF	AEDP1	Alt Ed Period 1	1	Smith		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
200	2	Y	MTWTF	AEDP2	Alt Ed Period 2	1	Smith		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
300	3	Y	MTWTF	AEDP3	Alt Ed Period 3	1	Smith		2.5	9	12	30	1	1	100.0	0	0.0	0	0.0				
400	4	Y	MTWTF	AEDP4	Alt Ed Period 4	1	Smith		2.5	9	12	30	1	1	50.0	1	50.0	0	0.0				
500	5	Y	MTWTF	AEDP5	Alt Ed Period 5	1	Smith		2.5	9	12	30	0	0	0	0	0	0	0.0				
600	6	Y	MTWTF	AEDP6	Alt Ed Period 6	1	Smith		2.5	9	12	30	0	0	0	0	0	0	0.0				
Totals:				Seats: 210					Class Average: 2.0					Boys: 4	Pct: 66.7		Girls: 2	Pct: 33.3	Other: 0			Pct: 0.0	
2	0	Y	MTWTF	AEDP0	Alt Ed Period 0	2	Fleming		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
101	1	Y	MTWTF	AEDP1	Alt Ed Period 1	2	Fleming		2.5	9	12	30	2	1	50.0	1	50.0	0	0.0				
201	2	Y	MTWTF	AEDP2	Alt Ed Period 2	2	Fleming		2.5	9	12	30	1	1	100.0	0	0.0	0	0.0				
301	3	Y	MTWTF	AEDP3	Alt Ed Period 3	2	Fleming		2.5	9	12	30	1	1	100.0	0	0.0	0	0.0				
401	4	Y	MTWTF	AEDP4	Alt Ed Period 4	2	Fleming		2.5	9	12	30	0	0	0	0	0	0	0.0				
501	5	Y	MTWTF	AEDP5	Alt Ed Period 5	2	Fleming		2.5	9	12	30	0	0	0	0	0	0	0.0				
601	6	Y	MTWTF	AEDP6	Alt Ed Period 6	2	Fleming		2.5	9	12	30	0	0	0	0	0	0	0.0				
Totals:				Seats: 210					Class Average: 2.0					Boys: 4	Pct: 66.7		Girls: 2	Pct: 33.3	Other: 0			Pct: 0.0	

Let's Get Started!

Alt Ed Settings

- School Options - set Education Type to Alt Ed (1)
- School Settings - Use Alt Ed Scheduling for entire school or individual sections

Create Placeholder Courses

Placeholders can be:

- Period-Based: AltEdP1, AltEdP2, AltEdP3, etc.
- Subject-Based: English, Math, Social Science, etc.

Create Course Packets

Packets will allow for:

- Mass assigning placeholder courses to students
- Quick scheduling on the Classes page



Aeries
Student Information System

Search students...

Pages Reports Favorites

Filter Pages...

- Manager
- School of Choice Management
- Student Groups
- View Logged In Users
- Street Address Management
- Portal Management
- Configurations**
- District Settings
- School Settings**
- Student/Parent Alerts

H:	No Longer Used	U:	0 - Regular
I:	0 - Normal	V:	No Longer Used
J:	0 - Attendance is Taken 0 Period	W:	0 - Weight Honors
K:	0 - Not Multitrack	X:	No Longer Used
L:	5 - Use Five Level Rubric Scores	Y:	No Longer Used
M:	1 - Multiple Mark	Z:	No Longer Used

Display on Forms - Data source is OPT table

<input checked="" type="checkbox"/>	Algebra 1 Requirement
<input checked="" type="checkbox"/>	Physical Fitness Testing
<input type="checkbox"/>	California High School Exit Exam (CAHSEE)
<input checked="" type="checkbox"/>	Competency Tests

Alt Ed Scheduling - Data source is OPT table

<input checked="" type="checkbox"/>	Use Alt Ed Scheduling For Entire School
<input type="checkbox"/>	Allow Individual Sections to be Flagged for Alt Ed Scheduling

Attendance Total Calculation - Data source is OPT table

School Settings

School Settings:

- Entire School
- Individual Sections



School Options

School Info → School Options populate:

- Scheduling Type
- Attendance Type
- Education Type = Alternative Ed (1)

School Options Edit							
Code	School Name	Area	Telephone	Fax	Open Date	Close Date	Tag
997	Eagle Alternative Education School						
Street Address	City	State	Zip	Extn	Country	DNR	
		CA			US	<input type="checkbox"/>	
Principal's Name	Signature	Email Address	ID Type	County	District	School	Charter
Dr Sharon Bush	<input type="checkbox"/>		1	65	99999	9999997	
Low Grade	High Grade	Attendance Period	All Day Attendance Management				Tracks
9	12	0	Manual				0
School Website				Short Name			
User1	User2	User3	User4	User5	User6	User7	User8
Scheduling Type	Track Primary Classes for Students	Use Staff In Sections	School Category	Utilize A/B Days	Session Type		
Flexible (3)	No	Yes		Don't use A/B Days (0)	Regular (0)		
Att Type	Att Reporting	Schedule Basis	Education Type				
Daily (0)	Negative (0)	Semester (0)	Alternative Ed (1)				
Portal Confirmation Email Address	Next Year Start Date	Auto Assign Teacher Number	College Board School Code				
DoNotReply@aeries.com		No	123997				



Placeholder Courses

- Choose Course Titles representative of the alternative education practices
- Set Default Credit:
 - A specific value (2.5 or 5 credits)
 - Often zero (0 credits) – as each term students receive variable credits determined by work completion

Courses

alt

Hide Inactives

CrslD	Title	Long
AEDP0	Alt Ed Period 0	
AEDP1	Alt Ed Period 1	
AEDP2	Alt Ed Period 2	
AEDP3	Alt Ed Period 3	
AEDP4	Alt Ed Period 4	
AEDP5	Alt Ed Period 5	
AEDP6	Alt Ed Period 6	
0765	Health/Careers Health	
0817	ROP Health CarROP	
1029	Health	
22200	Health	Healt
22201	Health	Healt

General | Other | NCLB Specific Fields | California Specific Fields | Correspondence Language

Course Data													
CrslD#	Title	Long Title	N/H	Coll Prep	AcaWt	Low Grd	High Grd	Default Credit	Max Credit	Status			
AEDP0	Alt Ed Period 0				0	0	12	0.00	0.00	- Active			
Subject Area Codes		Dept	Term	Content Group	NCES Code	CIP Code	Next Course	Trm Seq	Yr Seq	Exc	PE	T/A	Next Yr Status
								0	0		<input type="checkbox"/>	<input type="checkbox"/>	- Active
User1	User2	User3	User4	User5	User6	User7	User8						
Course Description						Course Notes							

Search students... 

Pages Reports Favorites

Filter Pages...

- Numbers
- Scheduling Mass Change Sections
- Schedule All Students
- Scheduling Master
- Flex SMS Board
- Configurations** ^
- Scheduling Setup
- Career Pathways Management
- Course Request Packets**
- Course Request Section Packets
- Academic Plan Course Sequences
- Update Academic Plan Course Options
- Update Course Request Options
- Course Request Letter Text Editor
- Scheduling Letter Text Editor

Functions v

Course Request Packets

Code	Description	LO	HI
AltEd	Alt Ed Schedule	0	12

Edit Packet Add Packet Delete Packet

Sort Options

Code Description Grade Levels

Records		
Course ID	Course Title	Grade - Range
 AEDP0	Alt Ed Period 0	0 - 12
 AEDP1	Alt Ed Period 1	0 - 12
 AEDP2	Alt Ed Period 2	0 - 12
 AEDP3	Alt Ed Period 3	0 - 12
 AEDP4	Alt Ed Period 4	0 - 12
 AEDP5	Alt Ed Period 5	0 - 12
 AEDP6	Alt Ed Period 6	0 - 12

[+ Add New Record](#)

Course Packets

Scheduling Process → Configurations
→ Course Request Packets

- Create for each available period
- Create for different curriculum settings, if applicable: Alt Ed, Distance Learning, Ind Study, etc.



Master Schedule Section

- Create a section for each period for each teacher
- Variable students are assigned to the section

Master Schedule

Section	Period	Blk	Sem	Class Calendar		Course	Teacher	Role	Highly Qlfd Tchr	Room	Tag		
1	0	1	Y			AEDPO - Alt Ed Period 0	1 - Smith						
Credit	School	Prgm	Hrly Prg	Exclude	ADA	Supp Att	Tch#2	Role	HQT	Tch#3	Role	HQT	MultiTchr
0.00				X		<input type="checkbox"/>							
Grd Range	SchGrp	TmCrsgp	Team#	SemGp	Track	Gender	SplitTerm	Mon	Tue	Wed	Thu	Fri	Sat
9-12			0				MTWTF	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Class ID	Max	Total	Male	Female	Other Gender	Left	Multi-School Gradebook Enabled			Attendance Ruleset			
0	30	2	1	1	0	28	<input type="checkbox"/>						
Ed Svc				Lang Instr	Instr Strategy	Fund Src	CTE Prvdr	CTE V-Code	Ind Study	Dist Lrng	Itinerant Teacher	Exempt from Time Restrictions	Class Link
Designated and Integrated ELD Instruction But Not Primary Language Instruction								0					
Crs Content Subcategory				(Charter Non-Core)				AP/IB Crs. Code Cross Ref.					
Online Crs Instr. Type				Local Assign Option				High Quality CTE Crs					
User 1	User 2	User 3	User 4	User 5	User 6	User 7	User 8						
Website URL				Access Code (If applicable)				Meeting URL					

Add Copy Change Delete Print Class Rosters Print Master Schedule Details

Students

Stu ID	StuNum	Last Name	First Name	Gender	Prg	Grade	Track	LngFlu	Status	Locked
75500002	2	Burnett	Brandy	F		11		E		
75500001	1	Miller	Tom	M		12				

Move students to another class
 New Section:
 Crs Att Effective Date:

Classes Page

- Same sections
- Unique/customized course assignments

Classes Schedule

Brandy Burnett

Student ID: 75500001
State Student ID: [blank]
Status Tag: Active
Student Number: [blank]

Term	Total Courses	Total Credits
Y	5	10.00

[Edit](#)
[Quick Print](#)
[Print Changes](#)
[Print](#)

Eagle Alternative Education School

Course	Pd	Trm	Days	Teacher	0	1	2	3	4	5	6
150 - Study Skills-Attend	0	Y	MTWTF	1 - Smith	✓						
0303 - English 11 CP	1	Y	MTWTF	1 - Smith		✓					
0637 - Algebraic Apps	2	Y	MTWTF	1 - Smith			✓				
0656 - Biology	4	Y	MTWTF	1 - Smith				✓			
0402 - French II Cp	6	Y	MTWTF	1 - Smith					✓		

Classes Schedule

Tom Miller

Student ID: 75500001
State Student ID: [blank]
Status Tag: Active
Student Number: 1

Grade: 12
Age: 20
Gender: Male
Birthdate: 1/15/2004

Term	Total Courses	Total Credits
Y	5	10.00

[Edit](#)
[Quick Print](#)
[Print Changes](#)
[Print](#)

Eagle Alternative Education School

Course	Pd	Trm	Days	Teacher	0	1	2	3	4	5	6	7	8	9	Sec	Room	Total	Left	PermLk	More Info	Today	Documents
150 - Study Skills-Attend	0	Y	MTWTF	1 - Smith	✓										1	2	28					Issue Credit
0304 - English 12 CP	1	Y	MTWTF	1 - Smith		✓									100	2	28			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit
0630 - AP Calculus AB	2	Y	MTWTF	1 - Smith			✓								200	2	28			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit
0714 - Economics Cp	3	Y	MTWTF	1 - Smith				✓							300	1	29			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit
0659 - Chemistry Cp	4	Y	MTWTF	1 - Smith					✓						400	2	28			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit



End Date: 02/22/2024 For Dropped Classes | Start Date: 02/23/2024 For New Classes | Term: Y | Total Courses: 5 | Total Credits: 10.00 | Period Range: 0 - 9 | Schedule Group: [dropdown]

Buttons: Reschedule, Reset, Save, Cancel, Schedule Only Spring, **CrsReqPack**, CrsSecPack, View MST, Show Section Info

PermLk	Course/Current Class	0	1	2	3	4	5	6	7	8	9
[lock]	AEDP0 - Alt Ed Period 0 0-Smith-Y- [edit] Actual Crs: 150 - Study ...	<input checked="" type="checkbox"/> Y(28) [info] SEC: 1 Blk: 1 Tch: Smith(1) SchGrp: TmCrsGp: Team: 0 SemGp:									
[lock]	AEDP1 - Alt Ed Period 1 1-Smith-Y- [edit] Actual Crs: 0304 - Engli...		<input checked="" type="checkbox"/> Y(28) [info] SEC: 100 Blk: 1 Tch: Smith(1) SchGrp: TmCrsGp: Team: 0 SemGp:								
[lock]	AEDP2 - Alt Ed Period 2 2-Smith-Y- [edit] Actual Crs: 0630 - AP C...			<input checked="" type="checkbox"/> Y(28) [info] SEC: 200 Blk: 1 Tch: Smith(1) SchGrp: TmCrsGp: Team: 0 SemGp:							

Classes Page - Edit Mode

- CrsReqPack button is available for mass adding placeholder courses
- Placeholder Courses are displayed in edit mode
- Actual Courses are selected and displayed in edit and save mode



Sort by Term
 View Only Current Term
 Today

Eagle Alternative Education School

Course	Pd	Trm	Days	Teacher	0	1	2	3	4	5	6	7	8	9	Sec	Room	Total	Left	PermLk	More Info	Today	Documents
150 - Study Skills-Attend	0	Y	MTWTF	1 - Smith	✓										1	2	28					Issue Credit
0303 - English 11 CP	1	Y	MTWTF	1 - Smith	✓										100	2	28			Track: SchGroup: TmCrsGp: SemGp:		Issue Credit
0637 - Algebraic Apps	2	Y	MTWTF	1 - Smith	✓																	Issue Credit
0656 - Biology	4	Y	MTWTF	1 - Smith																		Issue Credit
0402 - French II Cp	6	Y	MTWTF	1 - Smith	✓										600	1	29			Track: SchGroup: TmCrsGp: SemGp:		Issue Credit

Actual Course of Instruction

Course : 0304 - English 12 CP

End Date : 02/22/2024 Start Date : 02/23/2024

Scheduling Changes

- Pencil Icon produces pop-up
- Enter new course
- Add effective date
- Course Attendance displays change

Course Enrollment History

Display Classes for a Single Date:

Eagle Alternative Education School

	Section	Pd	Trm	Class Cal	Crs ID	Course Title	Teacher	Room	Start Date	Stop Date	
	1	0	Y	MTWTF	150	Study Skills-Attend	Smith (1)		7/3/2023	6/27/2024	Issue Credit
	100	1	Y	MTWTF	0303	English 11 CP	Smith (1)		7/3/2023	2/22/2024	Issue Credit
	100	1	Y	MTWTF	0304	English 12 CP	Smith (1)		2/23/2024	8/2/2024	Issue Credit
	200	2	Y	MTWTF	0637	Algebraic Apps	Smith (1)		7/3/2023	6/27/2024	Issue Credit
	400	4	Y	MTWTF	0656	Biology	Smith (1)		7/3/2023	6/27/2024	Issue Credit
	600	6	Y	MTWTF	0402	French II Cp	Smith (1)		7/3/2023	6/27/2024	Issue Credit

Attendance | Contacts | **Grades** | Gradebook | PFT | Scheduling | Miscellaneous | Parent Data Changing

Options

- Support Standards-Based Grade Reporting
- Allow Teachers to Print SBG Report Cards
- Allow Teachers to Print HIS Transcripts
- Allow Teachers to Change Credit in GRD
- Allow Teachers to Change Absences in GRD
- Hide Current Info from Students and Parents during Grading Windows.
- Disable Loading Grades From Gradebook
- Allow Teachers to Mass Fill GRD Marks
- Display Only Marks for Teachers, Parents and Students (Applies to SBG Grades and Gradebooks)

Open GRD Grading Windows for Teachers

Mark	Start Date	End Date	Require Comment?	Require Work Habits?	Require Citizenship?	Can Mark Page as Complete?
M1	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M2	08/20/2014	06/15/2099	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M5	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M6	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Portal Options

- Grading Windows?
- Who determines credits earned?



The "Extras"

- **Alt Ed for Individual Sections** – use for specific programs
 - Supports a Distance Learning program within a comprehensive traditional school
- **Issue Credit Feature**
 - Allows for immediate update of course grade, credits earned, and transcript data
- **Gradebook Capability**
 - Weekly/bi-weekly assignments can be mass produced with “one-click”!
 - Allows for student and parent monitoring of academic progress
 - Ease of use when populating grades
- **Initialize Attendance**
 - If classes are determined after the first day of school, at least ONE student must have placeholder course assigned prior to initializing attendance



Sort by Term
 View Only Current Term
 Today

Eagle Alternative Education School

Course	Pd	Trm	Days	Teacher	0	1	2	3	4	5	6	7	8	9	Sec	Room	Total	Left	PermLk	More Info	Today	Documents
150 - Study Skills--Attend	0	Y	MTWTF	1 - Smith	✓										1	2	28					Issue Credit
0304 - English 12 CP	1	Y	MTWTF	1 - Smith	✓										100	2	28			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit
0630 - AP Calculus AB	2	Y	MTWTF	1 - Smith	✓										200	2	28			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit
0714 - Economics Cp	3	Y	MTWTF	1 - Smith	✓										300	1	29			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit
0659 - Chemistry Cp	4	Y	MTWTF	1 - Smith	✓										400	2	28			Track: SchGroup: TmCrsgp: SemGp:		Issue Credit

Eagle Alternative Education School

Principal's Name	Section	Pd	Trm	Class Cal	Crs ID	Course Title	Teacher	Room	Start Date	Stop Date	Next Student ID
Dr Sharon Busl											0
Low Grade											Tracks
9	1	0	Y	MTWTF	150	Study Skills--Attend	Smith (1)		7/3/2023	6/27/2024	0
User1	100	1	Y	MTWTF	0304	English 12 CP	Smith (1)		7/3/2023	6/27/2024	User8
Scheduling Ty Elem w/MST	200	2	Y	MTWTF	0630	AP Calculus AB	Smith (1)		7/3/2023	6/27/2024	Session Type Regular (0)
Att Type Daily (0)	300	3	Y	MTWTF	0714	Economics Cp	Smith (1)		7/3/2023	6/27/2024	
Portal Co DoNo	400	4	Y	MTWTF	0659	Chemistry Cp	Smith (1)		7/3/2023	6/27/2024	School Code 197

Intervention Referral Settings

Referral Submission Notification Email Address(s):

Referral Approval Notification Email Address(s):

Bullying Incidents	Cyber Bullying Incidents	Allow Issue Credit on Classes / Course Attendance pages	Use Grading Periods Instead of Terms in Gradebook
		Yes	No

Use Staff ID Based Counselor Tracking

Yes

Grade Reporting Types

No - Elementary Standards Based Grading (SBG)

Yes - Secondary Grade Reporting (GRD) - GRD Grade Range: 9 - 12

Issue Credit

- Activate in School Options
- Applicable on the following pages:
 - Classes
 - Course Attendance

Entering Grade and Copying to Transcript

- Select Date
- Select Term
- Select Mode of Data Entry
- Populate Grade
- Copy to Transcript

Issue Credit for Study Skills-Attend

Select Starting and Ending Dates

07/03/2023 - 02/22/2024

Please select a grade reporting mark.

1st Sem (M2)

i Current Grade Reporting Mark Is M2

How would you like to issue credit?

Enter Grade Manually or Load

Issue Credit for Study Skills-Attend

Grade

1st Sem (M2): A+ Citizenship: []

Credit: 0.00 Work Habits: []

Comments: [] [] []

Attendance

Enrolled: 153 Present: 153 Excused: 0 Unexcused: 0 Suspended: 0

Absences: 0 Tardies: 0

Copy To Transcript

Copy Grade To Transcript

Previous Save Cancel

Supportive Documentation

- [Alternative Education Scheduling](#)
- [Quick Start Guide to Alt Ed Scheduling](#)
- [Issue Credit Feature](#)

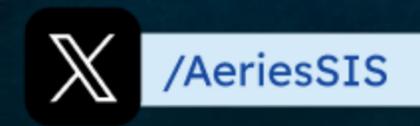
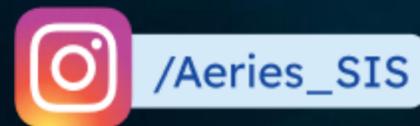
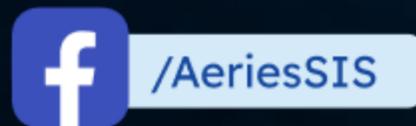


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S p r i n g 2 0 2 4

THANK YOU!

Please take a moment to complete our session survey.

<http://surveys.aeries.com/s3/AeriesCon-Session-Feedback-Survey-Spring-2024>



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