



Good Morning, Aeries!

Aeries Gradebook – Second Semester Setup



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Good Morning, Aeries!

- Session will last 30 – 45 minutes
- Show and Tell
- Casual
- Time for Q & A
- PPT & Recording Posted



NEED TO KNOW

- Creating Gradebooks, Configuring Term and Sections
- Optional – Copying Gradebook from previous term
- Configuring Gradebook Options and Categories
- Adding Students to Gradebook
- Configuring Final Marks, Narrative Grade Sets, and Rules
- Optional – Linking Gradebooks
- Creating New Assignments



NICE TO KNOW

- Rubric Based Grading
- Gradebook Options – Advanced choices
- 3 Methods of Viewing and Editing Assignments
- Gradebook Reports
- Dashboard Viewing Options
- Add/Dropping Students – Manual vs Automatic
- Narrative Grade Sets – Various strategies



Creating a New Gradebook

1

→

Add Gradebook Mass Add Gradebooks Add/Drop Stu

▼ Current Terms Edit Scores By.

1 - IBHstAm2/HEcCv - Spring	Class	Assignment	S
2 - IBHstAm2/HEcCv - Spring	Class	Assignment	S
3 - Hon World Hst - Spring	Class	Assignment	S

2

At least one term must be associated with this gradebook.

Associated	Term	Start Date	End Date
<input type="checkbox"/>	Year	7/3/2023	8/2/2024
<input type="checkbox"/>	Fall	7/3/2023	12/20/2023
<input type="checkbox"/>	Quarter 1	7/3/2023	10/13/2023
<input type="checkbox"/>	Quarter 2	10/16/2023	12/20/2023
→ <input type="checkbox"/>	Spring	1/1/2024	8/2/2024
<input type="checkbox"/>	Quarter 3	1/1/2024	3/22/2024
<input type="checkbox"/>	Quarter 4	3/25/2024	8/2/2024

3

Sections: At least one section must be associated with this gradebook.

You can also associate multiple sections with this gradebook. This will allow you to see all students in those then you want to **link gradebooks** and should not associate multiple sections with this gradebook.

Associated	Primary Gradebook	Period	Section	Course	Semester	Meets On
<input type="checkbox"/> ←	<input type="checkbox"/>	1	1038	IBHstAm2/HEcCv	Y	MTWTF
<input type="checkbox"/>	<input type="checkbox"/>	1	1043	Tchr Aide	Y	MTWTF
<input type="checkbox"/>	<input type="checkbox"/>	2	2166	IBHstAm2/HEcCv	Y	MTWTF
<input type="checkbox"/>	<input type="checkbox"/>	2	2043	Tchr Aide	Y	MTWTF
<input type="checkbox"/>	<input type="checkbox"/>	3	3036	Hon World Hst	Y	MTWTF
<input type="checkbox"/>	<input type="checkbox"/>	4	4142	Hon World Hst	Y	MTWTF
<input type="checkbox"/>	<input type="checkbox"/>	4	4037	Tchr Aide	Y	MTWTF

4

Gradebook Name: This Gradebook Will Be Named With The Pattern of 'Period - Name - Term'

0

Comment:

Save Cancel



Optional – Copy an Existing Gradebook

Gradebooks Add/Drop Students Link Gradebooks Copy Gradebook

1 Select Year and Teacher 2

Year: 2023-2024 Teacher: Acosta

Select Gradebook

	Gradebook Name	Grade Range
<input type="checkbox"/>	1 - IBHstAm2/HEcCv - Fall, Spring 3	12 - 12
<input type="checkbox"/>	2 - IBHstAm2/HEcCv - Fall, Spring	12 - 12
<input type="checkbox"/>	3 - Hon World Hst - Fall, Spring	9 - 12
<input type="checkbox"/>	4 - Hon World Hst - Fall, Spring	9 - 12
<input type="checkbox"/>	6 - Hon World Hst - Fall, Spring	9 - 12

Select Tables

- Final Marks (GTG) ☐
- Gradebook Options (GBO) ☐
- Gradebook Categories (GBT) ☐
- Gradebook Assignments (GBA) ☐

5 Save Cancel





Weighting

- By Category
- By Formative and Summative
- Not Available for Rubric Based Gradebooks

Calculation

- Rubric Grading Scale
- Automatic Grading Completed
- Scale Min/Max Assignment Values
- Apply Assignment Scores Immediately

Formatting/Viewing

- Add/Drop Students Automatically
- Display Dropped Students
- Hide Overall Percentage
- Display Final Marks
- Display Student ID
- Assignment Layout / Color Codes



Gradebook Categories

- At least one category required
- Weighting optional
- Colors optional
- Hit Save when complete

If linking gradebooks, you must do so before adding category types or assignments.

☒ Doing Weighted Scoring

Optional

Name	Color	% of Grade
Homework	<div><div></div><div>Remove Color</div></div>	10
Test	<div><div></div><div>Remove Color</div></div>	25
Quiz	<div><div></div><div>Remove Color</div></div>	20
Presentations	<div><div></div><div>Remove Color</div></div>	25
Reports	<div><div></div><div>Remove Color</div></div>	20
Total:		100





Manual Process – in Manage Students page

Manage Students Final Marks Narrative Grades Rules Backups Restore

Start and End dates determine what assignments the student is accountable for based on assignment due dates.

You have students to be Added To or Dropped From your Gradebooks [Add Students](#) [Drop Students](#)

☐ Allow Deletes

Action	Status	Sort	Stu ID	Student	Gender	Grd	Start Date	End Date
Drop Transfer	Active	1	99400001	Abbott, Allan James	M	12	7/11/2023	8/2/2024
Drop Transfer	Active	12	99400002	Abbott, Allan James	M	12	7/11/2023	8/2/2024

Automatic Process – Turn on in Gradebook Options page

Scale Min/Max Assignment Values in Total Grade
When calculating the total grade, each assignment's score will be restricted to be within the defined min/max range. ☐

Add/Drop Students Automatically when loading Scores By Class page
The load process of the Scores By Class page will trigger the Add/Drop Students process every 5 minutes. ☒

Hide the Overall Percentage / Trend Analysis Score? ☐ Me ☐ Parents / Students

Display the Final Mark? ☒ Me ☒ Parents / Students

Display the Point Ratio? ☐ **Only Applies to Total Points**

Adding / Dropping Students



Final Marks

Edit GradebookOptionsCategoriesAssignmentsManage StudentsFinal MarksNarrative GradesRulesBackupsRestore

Restore School Recommended Defaults☒ Display the Final Mark to Me

Add percentage ranges For low And high %. For example, an A+ would be between 98.00 And 100.00 And an A would be between 93.00 And 97.99.

Save Changes

Mark	Low %	High %
A+	98.00	110.00
A	93.00	97.99
A-	90.00	92.99
B+	87.00	89.99
B	83.00	86.99
B-	80.00	82.99
C+	77.00	79.99
C	73.00	76.99
C-	70.00	72.99
D+	67.00	69.99



Narrative Grade Sets

1 - IBHstAm2/HEcCv - Spring

Dashboard

Scores by Class

Assignments

Students

Reports

Manage

CONFIGURATION: 1 - IBHstAm2/HEcCv - Fall, Spring

Add Gradebook

Link Gradebooks

Edit Gradebook

Options

Categories

Assignments

Manage Students

Final Marks

Narrative Grades

Rules

Backups

Restore

Narrative Grade Sets

The set name is how you will choose which narrative grades an assignment will be scored by

Credit

remove

Default

Pass or Fail

Presentation Rubric

Add a New Set

Set Name:

Credit

Description:

Add Mark

Save Changes

Mark	% of Max Score	
CR	100.00	Delete
NC	0.00	Delete



Gradebook Rules



Edit GradebookOptionsCategoriesAssignmentsManage StudentsFinal MarksNarrative GradesRulesBackupsRestore

Add Rule

Rule	Effective Date	# of Lowest Scores to Drop	Type	Category	Term(s)	Assignment Date Range	Accordin...	Replace ...	Min # of ...	
1	<div></div> <div></div>	<div>2</div> <div></div>	<div></div> <div></div>	<div>Hom...</div> <div></div>	<div><input checked="" type="checkbox"/> Fall (7/6/2023 - 12/20/2023)</div> <div><input checked="" type="checkbox"/> Spring (1/4/2024 - 8/2/2024)</div>	<div></div> <div></div> <div></div> <div></div>	<div>% S...</div> <div></div>	<div>Noth...</div> <div></div>	<div>0</div> <div></div>	<div>Update</div> <div>Cancel</div>

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Linking Gradebooks

1 - IBHstAm2/HEcCv - Spring ▾ Dashboard Scores by Class Assignments Student

n2/HEcCv - Fall, Spring

Add Gradebook Link Gradebooks

Assignments Manage Students Final Marks Narrative Grades Rules Backups Restore

: Linking gradebooks together will cause all Assignment and Category changes to apply to all gradebooks in a group. This means that if you apply to ALL gradebooks that are linked together!

Save Cancel

Group	Name	Teacher	Grade Range	Start Date	End Date
		Group 1			
1 ▾	1 - IBHstAm2/HEcCv - Fall, Spring	Acosta (605)	12 - 12	8/4/2023	8/28/2024
1 ▾	2 - IBHstAm2/HEcCv - Fall, Spring	Acosta (605)	12 - 12	8/4/2023	8/28/2024
		Group 2			
2 ▾	3 - Hon World Hst - Fall, Spring	Acosta (605)	9 - 12	8/4/2023	8/28/2024
2 ▾	4 - Hon World Hst - Fall, Spring	Acosta (605)	9 - 12	8/4/2023	8/28/2024
2 ▾	6 - Hon World Hst - Fall, Spring	Acosta (605)	9 - 12	8/4/2023	8/28/2024

Save Cancel



From Gradebook Dashboard

New Assignments



From Scores by Class

2023-2024 Screaming Eagle High School

1

Tiles List Table

Add Gradebook Mass Add Gradebooks Add/Drop Students Link Gradebooks Copy Gradebook

▼ Current Terms

	Edit Scores By...	Functions
1 - IBHstAm2/HEcCv - Spring	Class Assignment Student	Manage Gradebook Add Assignment
2 - IBHstAm2/HEcCv - Spring	Class Assignment Student	Manage Gradebook Add Assignment
3 - Hon World Hst - Spring	Class Assignment Student	Manage Gradebook Add Assignment
4 - Hon World Hst - Spring	Class Assignment Student	Manage Gradebook Add Assignment
6 - Hon World Hst - Spring	Class Assignment Student	Manage Gradebook Add Assignment

▶ Past Terms

2023-2024 Screaming Eagle High School teacher Account

1 - IBHstAm2/HEcCv - Spring Dashboard Scores by Class Assignments Students Reports Manage

Ch 9-3 Ch 9 Quiz Unit 3 Presentation Unit 3 Test Essay: American Gov...

1/12/2024 #47 : 10 1/17/2024 #48 : 50 1/19/2024 #49 : 50 1/23/2024 #50 : 100 1/30/2024 #51 : 150

2

Enter Description or Assignment #

Add Assignment

Ch 20 Quiz - (8/2/2024)

Ch 20-3 - (8/2/2024)

Ch 20-4 - (8/2/2024)

Essay: Civil War - (8/2/2024)

Extra Credit - (8/2/2024)

Final Exam - (8/2/2024)

Unit 6 Presentation - (8/2/2024)

Unit 6 Test - (8/2/2024)

Ch 20-1 - (8/1/2024)

Ch 20-2 - (8/1/2024)

Ch 19 Quiz - (7/31/2024)

Ch 19-4 - (7/31/2024)

Ch 19-3 - (7/29/2024)

Ch 19-2 - (7/24/2024)

From Gradebook Configuration

1 - IBHstAm2/HEcCv - Spring Dashboard Scores by Class Assignments Students Reports

CONFIGURATION: 1 - IBHstAm2/HEcCv - Fall, Spring Add Gradebook Link Gradebooks

Edit Gradebook Options Categories Assignments Manage Students Final Marks Narrative Grades Rules Backups Restore

3

Add Assignment Push Assignment To Other Gradebooks Import Assignment Into This Gradebook

Filter Assignments By: ☒ Fall ☒ Spring

* Assignments do not belong to any Term.

Sort Assignments by Clicking on Column Headers.

▼ Expand Info	#	Name	Due Date	Type
Edit	109	Ch 20-3	8/2/2024	F
Enter Marks		Read Chapter 20, Section 3: The United States and Latin America (p. 652-658). Pg 658: Answer review questions 1-4 in complete sentences.		
More Info		Review vocabulary words.		
Edit	110	Ch 20-4	8/2/2024	F



New Assignments



Add Assignment [X]

119 [up/down]

Name []

Description []

Type Formative ▼
Formative Assignments are those that form knowledge (ex: homework or projects). Summative Assignments are those that measure a student's progress (ex: quizzes and tests).

Category Homework ▼

Do Not Drop ☐ The Rules calculation process will skip this assignment if enabled.

Extra Credit ☐ If checked, the Number Correct Possible and Points Possible will be set to zero and will be invisible in this form

Narrative Grading ▼

Assigned On 01/04/2024 [calendar] Due On 01/05/2024 [calendar]

Number Correct Possible 0 Points Possible 0
"Number Correct Possible" can be used as the number of questions on an assignment (like a quiz or homework) while "Points Possible" should be the maximum possible value of that assignment. This is normally used to give certain types of assignments equal weight, even when they have different numbers of questions.

Grading Completed ☐ Visible to Portal ☒ Score Visible to Portal ☒

Drop Box ☐

Save Save and Add New Save and Add Recurring Save and Close Cancel



WHERE TO GO

Gradebook Videos - Teacher Resource Center on Home Page

The screenshot shows the Teacher Resource Center interface. On the left is a sidebar with navigation links: Pages, Reports, Favorites, Filter Pages..., Home, Communications, Attendance, Attendance by Photo, Gradebook, Grades, Internships By Class, Physical Fitness, Seating Chart, Supplemental Attendance, Student Data, and Teacher Misc. The main content area has a header with 'Teacher Resource Center' and a search bar. Below the header, there are sections for 'Aeries Teacher Academy', 'Gradebook Requests', and 'Aeries Videos'. The 'Aeries Videos' section has a dropdown menu with the following options: Teacher Portal Navigation, Gradebook Videos (highlighted with a red arrow), Attendance, and Aeries Overview. To the right of the dropdown is a 'Resources' table with columns 'Site' and 'Description'. Below the dropdown is a table showing enrollment data:

Enrolled	Thu 1/4	Wed 1/3	Tue 1/2	Mon 1/1
1956	1956	1953	1957	1957

Quick Documentation - Teacher Resource Center on Home Page

The screenshot shows the Teacher Resource Center interface. On the left is a sidebar with navigation links: Attendance, Attendance by Photo, Gradebook, Grades, Internships By Class, Physical Fitness, Seating Chart, Supplemental Attendance, Student Data, Teacher Misc, Aeries Analytics, Service Learning, District Assets, and View All Reports. The main content area has a header with 'Aeries Videos' and a search bar. Below the header, there are sections for 'Aeries Videos' and 'Quick Documentation'. The 'Quick Documentation' section has a dropdown menu with the following options: Gradebook Quick Start Guide (highlighted with a red arrow), Intro to the Teacher Portal, Gradebook Dashboards, Add & Mass Add Gradebook, Copy Gradebook, Gradebook Options, Add Categories, Transfer Grades, and Final Marks. To the right of the dropdown is a table showing enrollment data:

Wed 1/3	T
1953	

Below the table is a table showing student data:

1	2	3
03	104	100





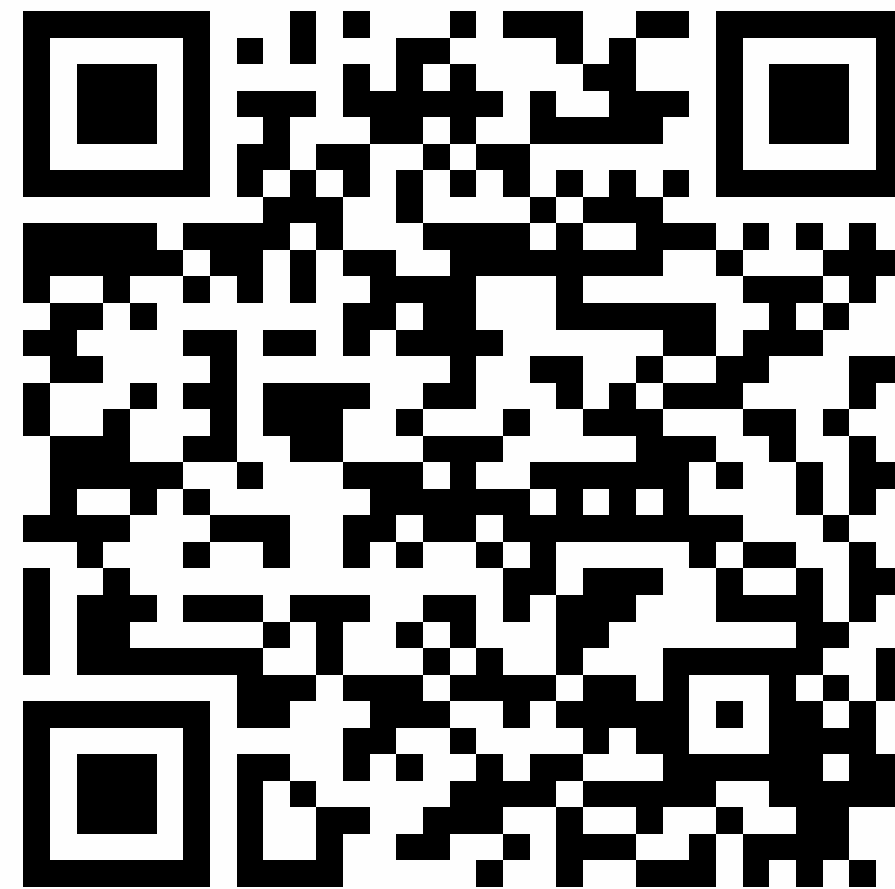
THANK YOU!

If you need full Aeries training, send email to
training@aeries.com





Feedback:



<https://survey.alchemer.com/s3/7443595/Aeries-Training-Survey>