



Update History from Summer School Grades March 28, 2013

After summer school has ended and all grades have been entered the history table may be updated in the new year database as well as the previous year.

The **Update History from Summer School Grades** program can be run to perform this process from the District database.

There are some items that need to be considered prior to performing this task:

- Should the update be run against the new year databases and/or last year's databases.
- Which schools do you need to update with summer school grades.
- When the Grade record transfers what grade should the history grade level contain.
 For example, an 8th grader taking a 9th grade class.
- Should the 12th graders get placed into last year's database and/or the new year database.
- Determine a default Course ID for courses that will be updated from summer school and no longer exist in the Course Table.
- Determine which Term and Year should be used for the updated history records.

Once you have gone over the above, the following guide will instruct you on properly running the update process.

Update History

Determine which years District database will be used to update the grades out to the school sites **HIS** table and sign into that database.

From View All Forms locate and select Update History from Summer Schools Grades/CS.

ali A	ERIES Forms				23			
Select form to be loaded. Click on OK to load form. Or doubleclick on form to do both. You can also select one group of forms to be displayed.								
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[CALPADS Information							
	Carl Perkins							
	Configure Vaccination Requirements							
	Create CALPADS Extracts							
	Create School House Export Text File/eTrition							
	Discipline Analysis							
	Mass Add Student Pictures							
	Physical Fitness Testing							
	Push and Pull Setup Tables							
	Quick Launch							
	Students Multi Data Profile							
AII	Attendance Data							
ATT	Calendar							
ATT	Student Attendance							
ATT	Update Absence Codes				-			
	fear to bate Attenuance Totals							
Fil	Filter is no longer necessary							
	Simply type to limit:	-						
C 5	C Starts with C Contains							

The following form will display. Select the Database Suffix and Year for the district database where the summer school database records currently reside. Enter the password and click the mouse on the Login button.

AERIES Client Server Log In							
PLEASE LOG IN TO SUMMER SCHOOL DATABASE							
Server Name:	Server Name: sqlsvr2008						
Database Suffix:	aeriesdemoSS						
Year: 2012 - 2013 🛧 🕂							
User Name:	User Name: test						
Password:	****	Loom					
CANCEL							
Version 14.0322 - March 2013 Copyright ©1995-2013 Eagle Software							

The following form will display with the database selected. If the database is incorrect use the Change Server/DB button to reselect the correct database.

🖃 Update History from Summer School Grades 👝 🗉 🔀
CONNECTED TO SUMMER SCHOOL'S DATABASE
Server Name: sqlsvr2008
Database Suffix/Year: aeriesdemo 12 Change
UPDATE FROM SCHOOL:
UPDATE INTO SCHOOL: Sort by: Code C Name
Copy Mark (GRD) - Into Term/Year (HIS)
Enter Term Enter Year Schi Taken at: 0
3 V 12 HIS Grade: Grade V
Limit by: Grade OK
K 1 2 3 4 5 6 7 8 9 10 11 12 IV IV IV IV IV IV IV IV IV EXIT

In the "**Update From School**:" field enter or use the drop down to select the summer school containing the grades to be updated into history.

In the **"Update Into School:**" field, enter or use the drop down to select the school that will now contain the updated history records.

The sort for the drop downs will default to school code. To change the Sort By to display by name, click on the radio button to the left of Name.

🗄 Update Histor	y from Summer	School Grades		- 0 X		
CON	NECTED TO	SUMMER S	CHOOL'S DAT	TABASE		
Server	Name: sqlsvr2	2008				
Database Suff	ix/Year: aeries	demo	12	Change		
UPDATE FF	OM SCHOO	L:		Server/DB		
516 🗾		Eagle High S	ummer School			
UPDATE INTO SCHOOL: Sort by: Code C Name						
994 💌	5	Screaming Eag	gle High School			
Copy Mark (GR	D) - Into Term/Ye	ear (HIS)	Default Crs ID	:		
Enter Mark	Enter Term	Enter Year	Schl Taken at	. 0 🖛		
M1 👻	3 🗸	12	HIS Grade	Grade 🗸		
Limit by:	<u>О</u> К					
	E <u>X</u> IT					

There are three crucial fields within the **Copy Mark (GRD)** – **into Term/Year (HIS)** area. The **Enter Mark** field is used to select which mark will be copied over from summer school as a history record into the school selected. Click on the drop down arrow to select this mark.

The **Enter Term** and **Enter Year** field is the term that will now display in history. Click on the **Enter Term** drop down and select the correct term. Enter the correct school year into the **Enter Year** field.

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CON	NECTED TO	SUMMER S	CHOOL'S DA	TABASE				
Server Name: sqlsvr2008								
Database Suff	ix/Year: aeries	demo	12	<u>C</u> hange				
UPDATE FR	ROM SCHOO	L:		Server/DB				
516 🗾		Eagle High S	ummer School					
UPDATE INTO SCHOOL: Sort by: Code C Name								
994 💌	5	Screaming Eag	gle High Schoo	1				
Copy Mark (GR	D) - Into Term/Y	ear (HIS)	Default Crs II): 🔽				
Enter Mark	Enter Term	Enter Year	Schl Taken a	t: 0 💌				
M1 💌	3 🖵	12	HIS Grade	Grade -				
Limit by:	Limit by: Grade							
		9 10 11 V V	12 I⊽	E <u>X</u> IT				

It is very important that the correct **Term** and **Year** have been selected. These fields will now display on the **Student Transcript** form when the update is complete.

The same course numbers should be setup in the summer school and the school that will be updated but some courses do get deleted from year to year. A **Default Crs ID** field has been added to ensure that all records get updated.

The course number selected in **the Default Crs ID** field will be copied over with any record that has an invalid course number in the current database. The default course number **MUST** be setup within the **CRS** tables within both databases. Click on the drop down arrow and select the default course ID.

🖃 Update History from Summer School Grades		- 0	23	
CONNECTED TO SUMMER SO	CHOOL'S DAT	ABASE		
Server Name: sqlsvr2008				
Database Suffix/Year: aeriesdemo	12	<u>C</u> hange Server/DB		
516 🗾 Eagle High Su	ımmer School			
UPDATE INTO SCHOOL:	Sort by: 💿 Co	de 🔿 Name		
994 🔽 Screaming Eag	le High School			
Copy Mark (GRD) - Into Term/Year (HIS)	Default Crs ID:	0001		
Enter Mark Enter Term Enter Year	Schl Taken at:	0001	No Zero Period	e
M1 \star 3 \star 12	HIS Grade:	0002 0003	No First Period WithdrawGrades	1
Limit by: Grade		0005	No Fifth Period	
9 10 11	12	0006	No Sixth Period	
<u> </u>		0007	Lep Firet Aid	
		0009	Fines/Fees Owed	
		0010	PE 9	
		0011	PE	
		0012	Weight Trng	
		0013	Ind Stdy P.E.	
		0014	Adapt PE	
		0015	Marching PE	
		0017	Beg Dance	
		0018	Inter Dance	r .

The **Schl Taken at** field should default to the summer school. The **HIS Grade** field determines what grade level will be updated into the history table. **The Summer School Grade** will copy over the grade the student was in while attending summer school. **The Summer School Grade + 1** will increase the grade by one.

CONNECTED TO SUMMER SCHOOL'S DATABASE Server Name: sqlsvr2008 Database Suffix/Year: aeriesdemo 12 UPDATE FROM SCHOOL: Server/DB 516 Eagle High Summer School UPDATE INTO SCHOOL: Sort by: © Code © Name 994 Screaming Eagle High School Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: • Enter Mark Enter Term Enter Year M1 3 12 HIS Grade: Sum • Limit by: School Grade: Summer School Grade:	IUpdate History from Summer School Grades		- 0 %	3	
Server Name: sqlsvr2008 Database Suffix/Year: aeriesdemo 12 UPDATE FROM SCHOOL: Server/DB 516 Eagle High Summer School UPDATE INTO SCHOOL: Sort by: Code C Name 994 Screaming Eagle High School Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: Enter Mark Enter Term M1 3 12 Limit by: Schl Taken at: 0	CONNECTED TO SUMMER S	CHOOL'S DA	TABASE	1	
Database Suffix/Year: aeriesdemo 12 Change Server/DB UPDATE FROM SCHOOL: Server/DB 516 Eagle High Summer School UPDATE INTO SCHOOL: Sort by: © Code © Name 994 Screaming Eagle High School Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: Enter Mark Enter Term Enter Year M1 3 12 Limit by: Summer School Greater	Server Name: sqlsvr2008				
Server/DB Server/DB 516 Eagle High Summer School UPDATE INTO SCHOOL: Sort by: © Code © Name 994 Screaming Eagle High School Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: Image: Colspan="2">Image: Code © Name 994 Screaming Eagle High School Image: Code © Name Image: Code © Name 994 Screaming Eagle High School Image: Code © Name Image: Code © Name 994 Screaming Eagle High School Image: Code © Name Image: Code © Name 994 Screaming Eagle High School Image: Code © Name Image: Code © Name 994 Image: Code © Name Image: Code © Name Image: Code © Name 994 Screaming Eagle High School Image: Code © Name Image: Code © Name 994 Screaming Eagle High School Image: Code © Name Image: Code © Name 994 Screaming Eagle High School Image: Code © Name Image: Code © Name 994 Image: Code © Name Image: Code © Name Image: Code © Name Image: Code © Name 994 Image: Code © Name Image: Code © Name Image: Code © N	Database Suffix/Year: aeriesdemo	12	<u>C</u> hange	1	
516 Eagle High Summer School UPDATE INTO SCHOOL: Sort by: Code C Name 994 Screaming Eagle High School Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: Enter Mark Enter Term M1 3 Imit by: 12	UPDATE FROM SCHOOL:		Server/DB		
UPDATE INTO SCHOOL: Sort by: Code Name 994 Screaming Eagle High School Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: Image: Comparison of the second secon	516 🗾 🛛 Eagle High S	ummer School			
994 Screaming Eagle High School Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: Enter Mark Enter Term Enter Year M1 3 12 Limit by: School Grade: Summer School Grade:	UPDATE INTO SCHOOL: Sort by: Code C Name				
Copy Mark (GRD) - Into Term/Year (HIS) Default Crs ID: Enter Mark Enter Term Enter Year M1 3 12 HIS Grade: Sum Summer School Greet	994 💌 Screaming Ea	gle High Schoo)]	
Enter Mark Enter Term Enter Year Schl Taken at: 0 - M1 - 3 - 12 HIS Grade: Sum - Limit by: Summer School Grade: Summer School Grade:	Copy Mark (GRD) - Into Term/Year (HIS)	Default Crs II	D:	I	
M1 3 12 HIS Grade: Sum Sum Summer School Grade:	Enter Mark Enter Term Enter Year	Schl Taken a	it: 0 🗸	I	
Limit by Summer School Gr	M1 \star 3 \star 12	HIS Grade	e: Sum 🚽		
Grade Summer School Gr	Limit by: Grade		Summer Sch	nool Grade	
9 10 11 12 V V V V EXIT					

Click on the drop down arrow to select how the grade level will be updated into the **HIS** table. One example is a student who was in the eleventh grade while in summer school. When History was updated, the **Summer School Grade + 1** option was selected and thus displays the GRD level for the summer school class increased by one, when viewing transcripts.

The "Limit by:" area can be used to copy over certain grades. In the example below, grade 12 has not been selected, so only grades 8 - 11 will be copied over with the update.

😑 Update Histo	ry from Summer	School Grades		- 0 %				
CON	NECTED TO	SUMMER S	CHOOL'S DAT	TABASE				
Server Name: sqlsvr2008								
Database Suff	ix/Year: aeries	demo	12	Change				
UPDATE FR	ROM SCHOO	L:		Server/DB				
516 🗾		Eagle High Su	ummer School					
UPDATE INTO SCHOOL: Sort by: Code C Name								
994 🗨	5	Screaming Eag	gle High School					
Copy Mark (GR	D) - Into Term/Y	ear (HIS)	Default Crs ID					
Enter Mark	Enter Term	Enter Year	Schl Taken at	: 0 -				
M1 💌	3 👻	12	HIS Grade	Grade				
Limit by:	<u>0</u> K							
9 10 11 12 V V V EXIT								

After all selections are complete click on the OK button and the update process will begin.

When the process is complete a message will display with the total number of GRD records updated into the HIS table.

VIEW STUDENTS NOT COPIED?								
?	HIS Table updated with summer school grades - 928 GRD records copied to HIS. 75 students were NOT copied. Do you want to view the students NOT copied?							
	Yes No							

If there were students that did not get copied over a message will display indicating the number of students. To view these students click the mouse on the Yes button and the following report will display.

Screaming Eagle High School

3/28/2013

2012-2013	Upo	late H	IS from Summ	er School -	Stud	dents not	Copied	Page 1
ID	School	Stu#	Name	Grade	Sex	Last Sch	Next Sch	
36727	51	405	Arellano	12	F	15	0	
83643	51	410	Ballesteros	12	F	15	0	
32680	51	406	Booze	12	M	15	0	
32748	51	412	Chingari	12	M	16	0	
33285	51	67	De Guzman	12	F	16	0	
33225	51	407	Domingue	12	F	15	0	
34828	51	85	Farnsworth	12	M	16	0	